

**Minutes of the Salhouse Parish Council meeting
held on Monday 13th January 2025 at 7.00pm
in the Jubilee Hall, Lower Street, Salhouse**

Present: Robert Cooper (Chair), David Francomb, Gemma Hampton, Nick Ball, John Leathers, Gary Browne and Julie Redburn.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 10

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

1. To receive and accept any apologies for absence

Apologies received and accepted from Andrew Peachment and Wendy Browne (both personal).

2. To receive Declarations of Interest in items on the agenda and applications for dispensations

None.

3. To approve the minutes of the Parish Council meeting of 9th December 2024

The minutes were proposed to be approved, with no amendment, by Cllr. N. Ball and seconded by Cllr. D. Francomb - all AGREED and signed by the Chair.

4. To receive Chair's Report

The Chair wished all a Happy New Year and reported the Churchyard is looking tidy; concerns over lorries stopping at top of hill at Church during sugar beet loading.

5. Public Participation and to receive District and County Councillor reports

District Councillor Martin Murrell had no report regarding Broadland DC, little happening. County Councillor Fran Whymark spoke regarding devolution and proposals for Unitary Councils and how this may affect Norfolk in the coming years; no indication of change to PC's; now a cabinet member of Public Health & Wellbeing at Norfolk County Council.

Members of the public spoke regarding:

- Concerns that small parishes such as Salhouse may lose personal identity if Unitary Council brought in. Comment the Church was well lit and presented over Christmas.
- Reported The Stag public house is to be auctioned, and raised if the PC will consider placing an ACV (Asset of Community Value) on the premises.
The Chair responded that community groups may also apply for an ACV.
- Objections to planning application 2024/3770 inc. drainage, flooding, lighting; Highways concerns; land outside 'red outline area'.
- SAM2 data Norwich Road and number of vehicles exceeding speed limit, also accident on 27/12/24.
Factual inaccuracies in GT16 traffic assessment report, and its need for readdressing.
- Question raised when Station Road bridge will be permanently closed – Chair response this is unknown.

6. **To receive reports:**
 - i) **SAM2 data** - data circulated showing high speeds recorded. Data shared with Police.
 - ii) **Team Salhouse** - report circulated.
 - iii) **Tree Steward** - comment shared regarding planning application 2024/3770.
 - iv) **Police priority setting meeting** – raised the issue of speeding traffic along Norwich Road. Report received regarding drug issues in surrounding parishes for all to be aware of. Next meeting March 2025 – all welcome to attend.

7. **Planning:**
 - i) **To receive a planning report**
Report circulated and noted.
 - ii) **To consider comments to the following planning applications:**

2024/3770 - Land East Of Property Number 28 Station Road, Salhouse, Norfolk - Erection of 1no two-storey self build dwelling with alterations to existing vehicular access
Comment: Objection.

2025/0033 –The Grange, 21 Lower Street, Salhouse, Norfolk, NR13 6RW - Removal of modern cement / waterproof render on the gable & replace with a traditional lime render
Comment: Support.
 - iii) **To consider further comments to the following planning application:**

2024/3457 - Bridle Cottage, 7 Upper Street, Salhouse, Norfolk, NR13 6RZ - Proposed First Floor Extension
Comment: Further comment of Objection to be submitted.
 - iv) **To consider comments to planning applications received after the agenda published**
None.

8. **Playing Field and Recreation:**
 - i) **To receive a report from working group**
Working group meeting to be arranged.
 - ii) **To receive update on MUGA lighting and agree any further actions**
MUGA lights returned to original position. Football club aware and informed that they are not to be turned again due to planning breaches. Recharge invoice to be sent to FC.
 - iii) **To discuss and agree actions regarding review of maintenance contract**
Cllrs. Hampton and Redburn to review with Clerk and report back to Council.

9. **Highways**
 - i) **To receive a report from working group**
Bus clearway road markings on Lower Street chased again with Highways for an installation date.
Cllr. Ball raised road markings/white lines in Parish in need of repainting – this has been raised with Highways and will be chased.
 - ii) **To agree date for local parishes Highways meeting**
Clerk to contact Highways to see their availability to meet with local Parishes and to arrange a meeting.
 - iii) **To discuss and consider actions regarding whistle noises from trains**
Clerk to contact Greater Anglia for further information.

10. **Finance and Administration:**
 - i) **To note monthly bank reconciliation report**
AGREED by all.

ii) To approve payments:

S J Martin	December Salary - NET & Expenses	£930.10
HMRC Cumbernauld	December PAYE/NI	£ 48.74
The Norfolk Pension Fund	December (EE & ER)	£274.55
Paul Green	Maintenance December 24 (1183)	£205.00
Salhouse 2000	Hall hire Oct-Dec 24	£ 70.00

All payments AGREED.

iii) To discuss Wix pricing communication and agree any actions

Advised of pricing increases. Clerk to query with Wix and investigate other options for comparison.

11. Budget

iv) To agree Budget

The presented budget for 2025/26 was AGREED by all.

v) To agree General Reserves policy

It was AGREED by all to retain a general reserve of approximately 9 months.

vi) To agree Precept

It was AGREED by all to set the precept for the 2025/26 financial year at £32,133. This equates to a Band D increase of 3%/£0.34 per annum (to 51.99). Tax base for 2025/26 increased from 604 to 618. Clerk to submit request to BDC.

12. To receive correspondence and agree response – all noted.

- *General Correspondence*
- *Norwich Western Link project update*
- *Parishioner correspondences/complaints regarding noise and light pollution in Parish*
- *BDC Proposed Events from January 2025 onwards*

13. Any items for the Parish Council meeting on Monday 10th February 2025

Neighbourhood Plan

Dark Skies Policy

Meeting closed: 20:18