

**Minutes of the Virtual Annual Salhouse Parish Council meeting
at 6.30pm on Wednesday 5th May 2021**

Present: Bob Cooper (Chairman), Colin McCormick, Martin Nudd, Lynn Yallop, Nick Ball, Steve Jarvis, Andrew Peachment and Julie Redburn.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 4

Bob Cooper opened the meeting and welcomed all.

1. To elect the Chair for the coming year

Nominations were invited for the office of Chair. Cllr Cooper was nominated by Cllr Yallop. This was proposed by Cllr McCormick and seconded by Cllr Nudd. With no further nominations, and acceptance from Cllr Cooper all agreed by a show of hands to elect Cllr Cooper to serve as Chair for the coming twelve months. The Declaration of Acceptance of Office was signed.

2. To elect the Vice-Chair for the coming year

Cllr Cooper invited nominations for Vice-Chair. Colin McCormick was nominated and proposed by Cllr Nudd, seconded by Cllr Yallop. With no further nominations and acceptance from Cllr McCormick, all agreed by a show of hands to elect Colin McCormick to serve as Vice-Chair for the coming twelve months.

3. To receive and accept any apologies for absence

None

4. To receive Declarations of Interest in items on the agenda and applications for dispensations

None

5. To approve the minutes of the Parish Council virtual meeting of 26th April 2021

The minutes of 26th April 2021 were proposed to be approved by Cllr McCormick and seconded by Cllr Ball; all agreed by a show of hands and will duly be signed by the Chairman.

6. Chair's Report, to include consideration to any matters arising, not on this Agenda

A short report from me tonight. There are just four points of clarification I would like to make following the last SPC meeting:

- During the public participation section please state your name before speaking.
- It was stated by a parishioner that one of the Parish Councillors had phoned PC Steve Clarke stating that she was submitting multiple FOI requests. I can confirm that none of the Parish Councillors placed that phone call and indeed PC Steve Clarke has also confirmed, in a conversation with me on 2 May 2021, that this did not occur.
- There was a question around why a councillor who had declared an interest in an agenda item was not asked to leave the meeting. For the item under discussion it was my decision that there was no legal requirement for that councillor to have left the meeting.
- Lastly, in terms of the complaint. The complainant will be written to after this meeting with the outcome and a summary of the outcome will be commented on at the June SPC meeting.

7. Public Participation

There were no County or District Councillor reports.

- A member of the public spoke about ACV's and Council response to a planning application. The Chair requested the questions raised to be emailed to the Council.
- A member of the public spoke about Policy EMP1 of the Salhouse Neighbourhood Plan.
- A member of the public spoke about an alleged incident of assault at Slad Lane.

8. **Planning:**

- i) **To receive a planning report** – report circulated no further comments.
- ii) **To consider response to the following planning application:**
20210739 - 23 Barn Piece Close, Salhouse, NR13 6RT - First floor side extension
Resolution: No Objection

9. **Finance and Administration:**

- i) **To approve payments:** – all agreed

S J Martin	April Salary & Expenses	£996.27
HMRC	April (PAYE)	£135.02
The Norfolk Pension Fund	April	£321.89
CJ International Services Ltd.	DPO services (April 2021) inc VAT £60	£360.00
Norse Eastern Limited	Grounds Maintenance playing field (1st payment 50%) inc VAT £77.49	£464.93
Community Action Norfolk	Subscription 2021/22	*£50.00
- ii) **To consider renewal subscription to Community Action Norfolk**
It was agreed to subscribe to the Silver membership at £50.00*

10. **Correspondence:** - noted

General correspondence

NALC Newsletters

BDC Judgment on Virtual Meeting Provision Handed Down

Parishioner email regarding Salhouse Station (Planning application 20210376) – It was explained that due to the type of application submitted (Lawful Development) the PC is not a statutory consultee, however it was discussed that the PC could make representation to other organisations who may be involved with the project moving forward, mentioning the historic interest and inclusion in the Salhouse Neighbourhood Plan and its hope to be included on the design of a new shelter and assurance that the materials are donated and reused on other projects as stated in the application.

11. **Any items for the next Parish Council meeting - Monday 14th June.**

No items suggested.

Cllr Yallop reiterated that any questions for the PC to consider should be emailed to the Council.

Meeting closed: 19.11