

**Minutes of the Salhouse Annual Parish Meeting  
held at 7.30pm on Wednesday 11<sup>th</sup> April 2018  
At Jubilee Hall, Lower Street, Salhouse**

**Present:** Martin Murrell (Chairman), Colin McCormick, Bob Cooper, Julie Redburn, Steve Jarvis, Andrew Peachment and Nick Ball.

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 14

**1. Welcome to all (Chairman)**

Chairman Martin Murrell welcomed all to the 2018 Annual Parish Meeting of Salhouse.

**2. Minutes of previous meeting**

Minutes of the Annual Parish Meeting held on Wednesday 19<sup>th</sup> April 2017 were available for the meeting. They were proposed by Julie Redburn; seconded by Nick Ball.

**3. Chairman’s Report – presented by Martin Murrell**

It has been a hectic year, with a lot going on. Most important in the last year was the acceptance of the Neighbourhood Plan in July 2017. This now has even more bearing on events in the village as Broadland District Council now have in excess of the 5 year land supply, so whereas previously the national Planning Framework took precedent, now the Neighbourhood Plan does.

In 2017 we saw the completion of the Bell Lane Trod, and the telephone mobile mast commissioned on the playing field, along with works done on Footpath 14.

The Parish Council has secured funding of the 50/50 Parish Partnership Scheme for 2018 for 4 projects, one of which is a further Trod to increase walking within the village.

We have lost two Parish Councillors in the last year, but gained Steve Jarvis and Andrew Peachment.

There are still three vacancies on the parish Council, if anyone is interested please contact the Clerk for more information.

**4. Police, District and County Councillor**

- PC Troy Brandon, Thorpe St. Andrew Beat Manager sent apologies to the meeting due to prior commitments, however a report was sent in and read out by Martin Murrell.

Logged reports on our Crime System 1<sup>st</sup> to 31<sup>st</sup> March 2018:

ABH	4
Common Assault	4
Criminal Damage to dwelling	1
Send letters etc. with intent to cause distress or anxiety	1
Sexual offence	2
Theft in a dwelling	1
Total:	13

Calls taken by our Control Room from/regarding the Parish:	21
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- There was no County Councillor report
- District Councillor report to be presented at the end of the meeting

**5. Other contributions by Salhouse residents and representatives of Clubs and Organisations:**

Salhouse Baptist Church – report read by Simon Gay

We give thanks to God that throughout the past year we have continued to meet twice every Sunday to worship Him and hear from His word, the Bible and consider the person of Jesus Christ. We also meet Wednesday evenings for prayer and Bible study.

There are four weekly children’s activities: Sunday school each Sunday morning; “A2”, a weekly club for years 2-6, which meets at the chapel on Friday evenings during term time which has seen the

number of children treble during the past year; “Allsorts”, a school lunch club at Salhouse Primary School, takes place every Wednesday in term time and at Neatishead, which is federated with Salhouse, every Friday. Numbers have continued to be encouraging at both school events. Since January, the ladies run a monthly group for the older girls.

We continue to work closely with the school and participate in many of the weekly assemblies throughout the year and have again provided Bibles to each of the new school intake. As with last year, we were pleased to host the end-of-term Easter service for Salhouse School.

Our one-day Holiday Bible Club at Christmas time was once again extremely popular. This year’s four-day Easter Holiday Bible Club took place last week, “From Darkness to Light”, telling the story of the Reformation under Martin Luther marking the 500th anniversary of that event with around 30 local children attending.

The Venturer Norfolk Broads Cruise is a Christian organisation that has provided young people with sailing experience on the Broads for over sixty years, and once again this Easter they moored a number of yachts and cruisers on Salhouse Broad, and we were able to host them for an evening meeting at the chapel.

Our carol service took place on the Thursday before Christmas and was again popular with many from the village. Those attending have enjoyed Sunday lunches following a number of the morning services. As always, you are all most welcome to any of our meetings.

#### Team Salhouse - report read by Steve Piper

The village continues to be relatively clear of litter as we have carried out regular group litter picks to cover the village and outlying footpaths throughout the year. During litter picks we report any large items and instances of fly tipping to BDC and the Council workmen remove the items quickly.

Volunteers have continued to maintain the grass on the verges close to the roundabout and we receive many favourable comments from residents and visitors.

It has been reported to Parish Council the state of some of the verges around the village where in some places, due to a particularly wet Autumn and Winter, the grass is now probably beyond saving. Indeed some of the verges in Cheyney Avenue have been reduced to mud.

Following a number of postponements due to bad weather the spring clean of the village is due to start soon with signs and benches receiving particular attention.

We continue to plant and maintain the various flowerbeds around the village and will shortly be starting the summer planting. We planted well over a thousand donated bulbs in the bank opposite the old Post Office which will give a wonderful display for years to come. Thanks go to our volunteers and local residents who help with this and the watering during the summer months.

We have a current team of around 20 people but always welcome new members. We can promise an enjoyable time in good company whilst making a difference to the village. You would be welcome even if you can only give occasional help.

#### Afternoon Tea and Mardle – report read by Jules Bendy

The Afternoon Tea and Mardle is an informal event, primarily for senior villagers. If you are new to the village or recently retired it’s a great way to meet people and to find out what is going on locally. It is held in Jubilee Hall on the 3rd Wednesday of each month (excluding September), is run by volunteers and is non-profit making.

Please come and give it a try. There is a contact telephone number in Saga magazine or on the village website for anyone who would like more information.

#### All Saints Church – report read by Gillian Reeve

In the past year we have seen the completion of both the kitchen and toilet projects at our Church.

This work had been started and overseen by our priest Sandy Dutton, who retired from the office at the end of October 2017. The new kitchen at All Saints has been funded by monies raised by the Friends of Salhouse Church group and a legacy left to the church by the Ward family, very much a part of Salhouse. The toilet project again was funded by the Friends of Salhouse Church group with a shortfall being made up by our parishioners.

Our attendance at All Saints remains steady with an average of 20-25 persons per service, but we are a congregation of more senior people – we consistently strive to attract the younger families. Our Sunday collections help contribute towards our parish share.

Also we have had to follow guidance for a second entry to the church, thus undertaking the services of a locksmith and this money has been paid from our current funds.

Our beautiful parish church each year requires more and more money to operate and figures have to be monitored very closely. In this past year we have had to make a very serious decision regarding our organist's fees of £1000.00 per year. It was felt that we could no longer afford this payment, as possibly at some future time consideration would have been made regarding rethatching the roof and money would be needed towards that project.

This year sees the Quinquennial inspection of the church but this is paid for by the diocese. Also all of the electrics have to be inspected and passed – this fee comes out of the churches account.

Mark Green continues to maintain the exterior – i.e. graveyard grass cutting, hedgerows etc., and during this year 4 invoices were paid to Mark at interval, amounting to £724.00 leaving a small balance of £76 in hand towards this year's work, already being undertaken.

All Saints has been very grateful to the Parish Council in the past for a grant towards this, and we sincerely hope that once again a grant can be considered for this service. Regrettably, if this cannot be then the exterior surroundings of our church will be neglected.

At this time we are in interregnum i.e. without a parish priest, but this situation will improve in due course when Diocesan House have decided exactly how the current vacancy can be filled.

We constantly strive to promote ideas to bring in additional revenue; also weddings booked etc. can boost the churches income.

On behalf of All Saints Church and the PCC, we would very much welcome your further comments and trust this summary has helped with any decision to be made. Also we would welcome seeing any Parish Council members at All Saints.

#### Salhouse United Charities – report written by Peter Jefford (Chairperson) – read by Pauline Garner

Salhouse United Charities was originally 4 separate charities established during the 18th and 19th centuries which were amalgamated into one in 1963. The original idea or objective of the Charities was to give help to the poor of the village and parishioners who are facing a crisis can apply to the Charity for financial support in the form of a one-off grant and secondary, if funds are available, to support community projects and activities.

The Charity is managed by six trustees and usually meets twice a year with additional meetings held if necessary.

The Charity received three requests for support during the year which we were able to help with.

During the past year the Charity trustees have been involved with the Parish Council in negotiations with the housing developer on the offer of a new pavilion to replace the old pavilion used by the football club. The outcome of these negotiations has resulted in a monetary offer to the Council as an alternative in having a new pavilion.

The Charity has continued to take an interest and to support the Council with any future development and use of the recreation ground.

Finally, I would like to thank the trustees for their, work, support and input.

#### Salhouse Evening WI – report read by Mollie Thompson

Once again the members of Salhouse Evening WI experienced another enjoyable year in 2017 with a variety of speakers and outings.

Our programme always included an evening learning about a Charity and this year it was Hearing Dogs for the Deaf. Whilst we enjoyed Sally Moore's talk on all the work which is done to support deaf people, her own working dog, a spaniel, was very popular with our members. Other interesting subjects we learnt about was the history of fans and the making of Windsor chairs.

Entertainers are sought for our Birthday and Christmas parties and in 2017 we had Rachel Duffield who sang us through the Seven Ages of Women and Martin Schulz who sang and talked about the Rat Pack.

As part of the Health Group of six W.I's it was Salhouse's turn to host the Spring meeting and it was a pleasure to see the Jubilee Hall full to listen to the talk of Elizabeth Talbot on Her Life as an Auctioneer. Elizabeth Talbot is often seen on TV programmes and is a partner at Gaze's in Diss.

Members also enjoyed a visit to Waitrose at Eaton with a 'behind the scenes' tour. The Lunch Group also enjoyed visiting many of the local restaurants and pubs and the food they served. The Norfolk Mead Hotel was the venue for our Annual meal and their afternoon tea was most enjoyable.

Fund raising continues to play an important part of our calendar with our Valentines Coffee Morning a success as well as our table at the Village Hall's Christmas Fayre.

Once again our W.I supported the Salvation Army Christmas Appeal and donated lots of toys and tins.

#### Yoga Classes – report written by Hester Clack – read by Andrew Peachment

Yoga Class with 'HesterYoga' are held on Thursdays 1pm to 2.30pm, at the Jubilee Hall.

I have been running a weekly yoga class on Thursday afternoons since the New Year in the Jubilee Hall. There hadn't been a yoga class in the village for a couple of years and I am pleased to say that it's been very popular with 10 to 14 people (women and men aged between 30 and 75) attending each week from Salhouse, Rackheath, Wroxham and Thorpe (where I already run classes). The large hall is ideal; light, carpeted and warm.

The yoga students tell me they are really enjoying the classes, which are for one and a half hours, and include movements to stretch and strengthen the body but also much needed quiet time for relaxation of the body and the mind. Students tell me they are feeling the benefits of improved posture, balance, flexibility, strength and calmness of mind. It's a very friendly class too, I can see students getting to know each other and chatting before and after the class.

#### Jubilee Village Hall Report – Written by Martin Carney (Chairman) – read by Julie Redburn

Firstly, apologies for not attending the Parish Council annual meeting in person this year, but due to work commitments and various holidays no one from the village hall committee is available to attend this year's meeting.

2017 was a good year for the village hall, and one where we have built on the previous year's successes.

- Personnel changes

We had a number of personnel changes during 2017.

Following the sale of their house Maria and Gordon Withington decided to leave the village and start on a renovation project to create a new home for themselves. Maria and Gordon felt they could not maintain an active role on the committee and therefore decided to step down.

This year also saw the resignation of Francesca, our cleaner, a loss for the village hall, but good news for Francesca as she moves into a full-time career. However the role has been filled and the position remains within the family as Francesca's mum, Susan, filled the role and continues to keep the hall looking great for the village

- Planning Application

As you will be aware an application was submitted to Broadland District council for the construction of 16 homes on the equestrian centre behind the village hall, which would mean the construction of two private roads, one running to the side of the village hall, through the car park. Whilst the committee feel more dwellings would be a good thing for the village hall with more prospective users we are very concerned for the safety of the hall users with the increased traffic to the side of the hall which is already very tight. Working with the Parish Council we have raised our objections to the planning committee with whom we continue to liaise as the application progresses

- Hall Maintenance

The hall continues to look good, offering the village great facilities for a wide range of activities, from regular users to adhoc bookings. We continue to get really positive feedback on how good the hall is, especially in comparison to other halls in the area. This year we had the exterior of the windows repaired and repainted as they were staring to look worn. Following a successful application to 'Norfolk Community Foundation-Norfolk Village Halls Fund', we secured a grant that allowed us to fit remote-control blinds to the high windows in the small hall allowing users to keep the sun out when

using and to help darken the hall when needed. Thank you to Geordie also who keeps the outside of the hall looking nice with mowing the lawn and keeping the weeds and shrubs down.

- Christmas Fayre

The final event of the year was the Christmas Fayre. Once again, we took record amount this year, which Britvic has agreed to match to the sum of £250. As usual we had a mix of things to see and do. The stall holders seemed to do well, and we had positive feedback from many that they would like to come again. Thank you to Sarah Oldfield for pulling the event together and to everyone who helped on the day. Thank you also to all members of the village who attended and made it a success.

As we move into 2018 there is one very important thing we need to do, which is recruit another Trustee. The Charity Commission require a minimum of three trustees and with the resignation of Maria from the committee this leaves us one short. We do have a temporary measure, but as the name suggests this is only temporary and we do need to find at least one more otherwise the charity commission will no longer support the hall. If you, or you know of anyone who would like to take up this role please contact Martin Carney to discuss, his contact details are in the Saga.

Finally, I would like to thank all the members of the committee for the hard work you have put in over the last year, what started as a quiet year for the committee soon became very busy with the planning application for the equestrian centre and a lot of people have put a lot of time in behind the scenes working on this taking advice and attending various meetings to make sure we were fairly represented, and our voice was heard.

Many thanks

#### Gardening Club – report read by Nick Taylor (Chairman)

The Gardening club is now 10years old. Having started as a result of the Parish plan we had just a few attending the inaugural meeting – most of whom are still committee members. Once again I can report that the Club is thriving. We currently have about 80 members and our monthly meetings are regularly attended by between 50 and 60 members. For our tenth anniversary in May we are arranging for a birthday cake and special raffle to celebrate!

We continue to keep a tight rein on our finances – we increased subscriptions in 2015 but have been able to continue without further increase since then. To give an idea of the task, our total expenditure for 2017 / 2018 was £2,700. Taking into account subscriptions and other income - from raffles, teas etc. we had a surplus of just £40. We retain a balance at the bank to enable us to pay for the speakers and hall hire for 12 months and this also enables us to continue subsidise members' costs for the day trip and garden visits in the forthcoming year.

We are in the process of setting up a data protection policy to enable us to comply with the new General Data Protection Regulations coming into force at the end of May.

We held our Christmas Social evening at Jubilee Hall again this year as the school was closed for the Christmas Holiday and as luck would have it, the hall was again free on the evening we wanted it. This time we had a demonstration of Christmas Wreath making.

Unfortunately we are unable to use Jubilee Hall again this year as it will be in use .The Christmas social evening coincides with the day that school finishes for Christmas so we will need to ensure that the school remains open for us.

As always, apart from our monthly talks and plant sales, we have again organised evening garden visits – this year in June and July (we have moved from August for an evening visit as we felt it became dark too early to give enough time to fully appreciate the gardens.) We will have our full day trip on June 27th. – this time to North Norfolk (Hindringham Hall and then Holkham Hall walled garden). Full detail of the programme for 2018/ 2019 is shown in Saga, on the village website and on membership cards.

In conclusion, I would like again to publicly thank our secretary, Ian Roofe, and our committee, for the efforts put in over the year to provide such an interesting programme for our members. Also those of our members who help out at the meetings by doing the jobs such as putting out and clearing chairs, providing the raffle and doing the refreshments and other necessary jobs to keep the evenings running smoothly. Without all these willing helpers we would never manage to run such a successful club.

Village Website [www.salhousevillage.org.uk](http://www.salhousevillage.org.uk) report written by Malcolm Prestwood (Webmaster) – read by Steve Jarvis

The village website has been in existence since 2004 and was created to provide on-line information about the village for the benefit of residents, businesses and tourism.

It was created on behalf of the Parish Council and additionally covers general information about the village, and its history, as well as activities taking place. The Agendas and Minutes of all Parish Council Meetings are accessible for a period of at least 2 years.

Links are available to the Salhouse Broad as well as Salhouse School, Wroxham/Hoveton Medical Centre, the Churches, various local authorities and police bodies. The current edition of the Salhouse Saga Magazine is also available on-line.

Like all such electronic media the information is only as good as the supply of information provided and all members of groups involved with activities are requested to keep the webmaster informed of events, times and any changes in order for this to remain accurate.

Due to the introduction of new computer Operating Systems and the fact that the current application software is now unsupported it will be necessary to review the village web site future strategy. Ideally it needs to be based on an 'On-line' application with multiple access by approved persons for updating and support. A meeting is being planned to review this process.

Salhouse Saga Magazine – report written by Malcolm Prestwood (Editor) – read by Martin Murrell

The magazine, which has now been produced for over 30 years and reached issue number 103, started as a church parish magazine. It is produced every 4 months in March, July and November and delivered free of charge to around 690 properties in the village and related locations.

The aim of the magazine is to provide reports of local activities, community information and historical articles. This also includes selected information from surrounding communities that could be of interest to Salhouse villagers.

Funding of the magazine relies entirely on advertisers so we are very grateful to them for their continued, and in many cases, long term support. Without them the magazine would not be possible in its current format.

Thanks also go to all of the regular contributors, many of whom have been providing articles and information over many years. Opportunity is taken to invite others to write articles for the magazine on matters of local interest.

Over recent years the magazine has also been able to provide some funding to assist local facilities and activities.

Despite the advent of electronic media the magazine probably still represents the most effective means of distributing local information to the highest proportion of people within the village.

This report is concluded by thanking the Saga team of helpers namely Doreen Dye, responsible for advertising, Juliette Bendy for assistance with editorial and Pauline Garner on distribution.

Having edited the magazine for some 17 years I would like to pass this on to someone else in the village and therefore ask if anyone is prepared to take on this task. If so please contact me directly to discuss in more detail.

Community Speedwatch – report written by Malcolm Prestwood (Salhouse Speedwatch Coordinator) – read by Steve Piper

The Speedwatch group has been operating since 2008 and currently comprises 9 members in Salhouse. This is run in conjunction with the Safety Camera Partnership in Norwich linking the Norfolk Constabulary and County Council under a government scheme formed in 2001. Some 60+ groups are active in Norfolk. The purpose being to maintain vehicle speeds within the prescribed limits to improve safety and environmental aspects in the village.

Vehicle Speed observation sessions are typically carried out every 10 – 12 days over 6 to 8 locations within the Parish. These are conducted in 30 and 40 mph zones and Community Speedwatch Signs are deployed advising motorists that checks are in progress.

After each session logs are submitted to the Safety Camera Partnership and after a checking process appropriate letters are issued to those exceeding the prescribed limits.

Teams comprise of 3 persons at any one time to operate the 'speed gun' and to record, and verify, the vehicle information.

In addition to the Community Speedwatch activities above a Speed Activated Messaging sign (SAM2) has been acquired by the Parish Council through a grant from a Village Safety Campaign with NCC. This device is deployed at several locations within the parish, again to curtail speeding. It also measures and records the speeds and volume of traffic. However, it is restricted to 30 and 40 mph zones at present. This information is used to establish a pattern of speeds around the parish in identifying hot spots and observing the effects of changes, or impact of traffic flow resulting from new roads such as the NDR.

We are always looking for more volunteers to assist for which appropriate training will be provided. For further details contact either Malcolm Prestwood on 721110 or Stephen Piper on 720993

### Salhouse Baby & Toddler Group – report read by Ali

Salhouse Baby and Toddler Group was established two years ago this month after the SureStart group closed down and we decided the village would benefit from this resource. Myself and three other mums set it up with the help of many toy donations, and since then we have gone from strength to strength.

We are currently quite busy after a recent advertising push as over Christmas we were so quiet, we weren't making enough money to cover the rent. However, we are averaging about 15 families each week now as another local toddler group has closed and word of mouth and Facebook likes has improved.

We are a non-profit making organisation and all the money that is made is ploughed back into the group. Last year we bought a bouncy castle with our excess money and we have just invested in a number of inflatable ride on toys to introduce next week. We offer a range of toys from birth to age 5, including outside ones for when the weather is nice.

We were given financial help with a lovely mud kitchen last year from the Saga magazine, which we were really grateful for.

We charge £2.50 per family, which include tea, coffee, biscuits, fruit and squash for the children. We often have cakes and party foods for special occasions and we raise money for Macmillan and CIN, to name a few charities. We are open term time from 9.30-11.30 and everyone is welcome.

We are fully insured and DBS checked, with two of our leaders first aid trained.

### 2<sup>nd</sup> Salhouse Brownies Report – report read by Natalie Archer

Summer Term 2017 – We had a great time working on our Pulls Ferry Challenge and our Out 'n' About interest badge. This included walks in Norwich and around Salhouse, looking at and making treasure maps, chocolate and cheese tasting, making food diaries and looking at (or rather talking with) the Norfolk Dialect – particularly funny week!

Both units joined over 100 members from the district for our summer trip to Banham Zoo in June – a great day indeed. These trips are great opportunities for the girls to get together with other units to make new friends, meet the girls who will be Brownies soon and greet old ones that are now Guides. We joined up with 1st Salhouse brownies for a brilliant Beach Sleepover at Cromer, we enjoyed a visit to the beach to rock pool, a visit to the Lifeboat Museum, ate delicious fish 'n' chips and ice cream and completed lots of seaside crafts.

To continue the beach theme we had our own beach party for the end of summer term – lots of water involved there!

We also said a fond farewell to Brown Owl Ann who stepped down from her role in July

Autumn Term 2017 - Our unit had their 20th birthday in September so had great fun exploring the history of our unit and looking back at many photos and comparing the changes over the year. We tied this in with their Culture badge, the girls decorated commemorative glasses and made chocolate brownies and also looked at their own family trees.

Both brownie units joined up for a Christmas themed sleepover at the village hall making Christmas decorations and enjoying a fish and chips supper.

Spring Term 2018 – This term we have spent working on a Beatrix Potter challenge badge which concluded with a trip to the cinema to see the new Peter Rabbit film. We also worked on our healthy heart badge looking and the food we eat, different ways to exercise – we had a Zumba lesson one week and also looked at asthma and the effects of this.

### District Councillor Vince Tapp

At last year’s Annual Parish Meeting I was the temporary Chairman of the Parish Council, so my thanks go to Martin Murrell for taking over the role.

I am very pleased to report that Broadland District Council receives very few contentious issues from this Parish.

In my view, Broadland District Council (BDC) is doing a good job and works efficiently and effectively, and always with a good eye on getting the best value for money for the ratepayer.

BDC have, this past year, won 7 nationally recognised awards for the development of 13 passive houses at Hellesdon.

Broadland Council’s biggest expense is removal of domestic waste. However, over 50% of rubbish within the District is now recycled, and that makes Broadland residents the best recyclers in Norfolk. I frequently speak with BDC’s planning department planning applications in Salhouse and work closely with the Parish Council to help enable them to make decisions.

With regard to planning applications, the National Planning Policy Framework was in effect until recently when Broadland achieved a 5 year land supply. This means that the Neighbourhood Plan and Joint Core Strategy are now in full force. It will be interesting to see how future decisions go ahead. Investigations into collaboration with South Norfolk Council on services are continuing. This is looking to find where joint contracts and other Council services could work in a joined up way that might be beneficial to all residents in both areas. A final report is due in July when Broadland District Councillors will take a vote on collaboration.

The Northern Distributor Road is almost complete, and the last section is hoping to be opened next week. The road will be renamed “Broadland Northway”.

Norfolk County Council together with Broadland is now pressuring the government and Highways England to complete the road with a western link as soon as possible.

I hope I have been helpful to the Parish Council and residents of Salhouse over the past year, and I look forward to the next year. As always, please contact me if you think that I can help in any way.

## **6. Open Session**

There were no questions or comments.

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Chairman Martin Murrell thanked all for attending and presenting their reports.

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**Refreshments kindly provided by the WI.**



Meeting closed 8.10pm