

**Explanation of variances – pro forma**

Name of smaller authority: **Saihouse Parish Council**  
 County area (local councils and parish meetings only): **Norfolk**  
 Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	50,271	65,044				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	27,000	29,700	2,700	10.00%	NO		
3 Total Other Receipts	32,330	30,055	-2,275	7.04%	NO		
4 Staff Costs	12,736	12,101	-635	4.99%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	31,821	37,212	5,391	16.94%	YES		In 2022/23 projects costs were higher by £12,350.90 than the previous year. The VAT amount reclaimed in 2022/2023 however was less £1,643.79. Donations given were £467.10 higher than 2021/22. In 2022/23 the following costs were less than 2021/22 - admin costs (inc. subscriptions) down by £1,067.58 and training costs less £277.80, along with a decrease in subscription fees of £1,681.55. Maintenance at the playing field including play area repairs and grass cutting were less £1,536.78 and village maintenance less £1,219.24.
7 Balances Carried Forward	65,044	75,486				VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	65,044	75,486				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Ass	199,164	192,400	-6,764	3.40%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable