

**Minutes of the Salhouse Parish Council meeting
held at 7.30pm on Monday 18th June 2018
At Jubilee Hall, Lower Street, Salhouse**

Present: Martin Murrell (Chairman), Colin McCormick, Julie Redburn, Nick Ball, Andrew Peachment and Steve Jarvis (8.14pm)

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 2

1. Apologies for absence

Apologies were received from Martin Nudd and Bob Cooper.

2. Declarations of Interest in items on the agenda

Martin Murrell declared an interest as Trustees on the Salhouse United Charities Trust.

3. Approval of the minutes of the Parish Council meeting of 21st May 2018.

The minutes of the Parish Council meeting were proposed to be approved by Colin McCormick and seconded by Julie Redburn; all agreed, they were duly signed by the Chairman as a correct record without amendment.

4. Chairman's Report, to include consideration to any matters arising, not on this Agenda

- The PC was invited to a service for the Parochial Church Council on 22nd August 2018. Councillors McCormick and Redburn will attend on behalf of the PC.
- Appeal notice has been lodged for 20171207 Land adjacent Station Lodge, Howletts Loke, Salhouse, NR13 6EX - Erection of four detached chalet dwellings (Outline)
- Parishioner email received regarding residents purchasing and placing a plaque within the garden in the play area in memory of Kerry Robbins – in principle there were no objections to this request.

5. Public Participation and District Councillor and Police reports

- District Councillor Vince Tapp read his report:

Broadland was the first local authority in Norfolk to carry out separate food waste collections in 2008, which started as a six-month, government-funded trial serving about 6,000 homes.

Since then, more than 10,000 tonnes of food waste has been collected in Norfolk and the service is offered to 28,000 homes- almost half being households in Broadland.

Ever wondered what happens to Broadland food waste? Well, it all ends up at a BIOGEN facility near Baldock in Hertfordshire. The facility was built in 2014 at a cost £12.5m using pension fund money from the likes of Jaguar Landrover. The plant takes in 55,000 tons of waste each year including all types of plastic bags and processes it into methane gas and liquid farm fertilizer. The methane gas is then used to run two gas turbines producing 2,700 kW, which is enough to power 5,500 homes via an interconnector at Baldock. The liquid fertilizer, or digestate, is then sold to farms within a 5-mile radius.

The waste food comes from several councils and also from supermarkets. Broadlands contribution is about 1800 tonnes per year. The bags used in the domestic collections are a mix of polyethylene, biodegradable bags and some Councils even get their residents to reuse old potato bags, bread bags etc. Reusing plastic packaging in this way saves another waste stream to deal with. Bags of all types are separated from the food and about 6 tons per week of plastic mix is sent to a power station to produce yet more electricity.

The BIOGEN facility at Baldock is completely self-contained and uses 8% of its own power output to run the whole plant.

A report on Collaborative working between Broadland District Council and South Norfolk Council is about to be released. This has come about because of the failure of a possible devolution arrangement between most of Norfolk Councils and including some in Suffolk. South

Norfolk and Broadland have always been of a similar mindset and with similar demographics a potential collaboration is therefore seen as a viable possibility. The report is the result of an investigation into an operational collaboration with South Norfolk Council and the approach being that two Councils together will have more effectiveness. It is not necessarily about financial savings but it is expected that some will be made.

The report encourages collaborative working but makes clear that the two Councils should retain financial independence and operational independence when each Council feels it is the best interests of its residents. Broadland Council will consider the report in the next few weeks and I will make their views known to you after that.

Shaun Vincent is the new leader at BDC.

- There was no County Councillor report
- Police report for May was read out; 4 x ABH , 1 x cause intentional harassment, alarm or distress, 3 x common assault, 1 x harassment, 1 x harassment, alarm or distress, 2 x racially aggravated intentional harassment, alarm or distress.

6. Progress reports relating to:

i) SAM2 speed monitoring equipment data report

A speed watch report had been circulated showing volumes of traffic have gone down compared to last year. Data to be sent to the Highways officer.

ii) Team Salhouse Report

Report had been circulated and was read out – no further comments.

iii) Highway and footpath matters – to include Hospital Lane/Bell Lane Right of Way

- The footpath report had been circulated and was read out. An interactive map is available on NCC's website showing 'prow' (public rights of way) cutting.
- It was agreed to follow up having a tree planted on the verge at Otter Close.

iv) War Memorial Report

Julie Redburn presented a report following a site visit to the war memorial. It was agreed to ask permission of the Church whose land the memorial lies on to have a survey carried out to see what works are needed.

v) Parish Council Website

A meeting was had to discuss the PC and village website. It was agreed for the PC to have a separate website set up via NPTS which will cost £120 and for the Clerk to build and maintain it; to have the adverts removed and pay for a domain name.

vi) Hoveton Great Broad

Julie Redburn read a report regarding an event is being held on 24th June at Salhouse Broad, and a meeting which was had with Natural England. This is to coincide with the start of the GoGo Hares trail. The PC had been offered to have a stall at the Broad; however this was considered too short notice to prepare. Clerk has spoken to school to see if they would like to be involved.

vii) Any Other Reports - None

7. To consider a planning report and agree recommendations on the following planning applications:

The planning report had been circulated and was read out (Appendix 1)

i) Planning Applications Received

20180813 – Lorna Doone, 7 station Road, Salhouse, NR13 6NX – Single storey side & rear extensions

Resolution: No Objection

20180896 – Daisy Cottage, 11 Upper Street, Salhouse, NR13 6RZ – First floor rear extension & new first floor side window

Resolution: To express concerns regarding ridge height and scale of extension to the original cottage which lies within the conservation area, also blocking light to adjacent cottage.

- ii) **To report on Rackheath Development Boundary**
Awaiting a meeting to be arranged by BDC.
- iii) **Any other planning matters**
 - 20171207 - Land adjacent Station Lodge – APPEAL – it was agreed to leave comments in situ as before – therefore no action to take.
 - Discussion had regarding training offered from BDC – Cllrs to look at dates and confirm attendance.
 - It was agreed to trial showing planning documents via a projector before deciding to go electronic for planning applications.

8. To consider the notes and make decisions on matters arising from Playing Field Management Group (PFMG)

The last PFMG was postponed due to training. The PC has received confirmation of £3000 towards the cost of the playing field trod from SUCT.

9. To consider Parish Partnership bids for 2018/2019

It was agreed to postpone this until the July meeting to allow time for suggestions to be put forward.

10. To consider Broadland Way Cycleway

Colin McCormick spoke about a meeting held with NCC regarding the Broadland Way Cycleway proposed plans. Discussions were had and it was agreed in principle to the cycle route and to give support, however to look to propose amendments to benefit Salhouse further.

11. To consider a response to the Norwich Western Link Consultation

Steve Jarvis and Nick Ball to prepare a response to this consultation.

12. To consider Defibrillators within the Parish

A local company on the industrial estate had agreed in principle to a defibrillator being placed on the side of the building; however it was agreed to find out view on the phone box on Station Road as to whether the public would like to retain it, as this is the preferred location to house a defibrillator.

13. Finance

i) **To approve payments (listed separately)**

All payments were approved:

S J Martin April Salary and expenses	828.95
The Norfolk Pension Fund EE and ER	174.41
Malcolm Garner - Team Salhouse Summer bedding plants (inc. VAT £15.60)	93.57
Paul Green - Maintenance May 2018 Inv. 894	280.00
	1376.93

ii) **To note monthly bank reconciliation report**

The monthly bank reconciliations for May was approved and signed by Martin Murrell.

iii) **Any other Financial matters arising**

None

14. To receive correspondence and agree response (if any)

General Correspondence

Broads Briefing

Norfolk County Council - B1140 from Wroxham to Salhouse - proposed 50mph Speed Limit notification

- 15. Public Right to Reply- adjournment of meeting for public to comment**
SAGA magazine deadline date 9th July.
- 16. Any items for the next Parish Council meeting to be held on Monday 16th July 2018 in the Jubilee Hall at 7.30pm.**
Wildlife Corridor Honeycombe Road

There being no further business the meeting closed at 9.36pm

Appendix 1

**PLANNING REPORT
TO SALHOUSE PARISH COUNCIL MEETING 18th JUNE 2018
(correct as of 15th JUNE 2018)**

Planning Applications for Consideration at this Meeting

20180813 – Lorna Doone, 7 Station Road, Salhouse, NR13 6NX – Single storey side & rear extensions

20180896 – Daisy Cottage, 11 Upper Street, Salhouse, NR13 6RZ – First floor rear extension & new first floor side window.

Planning Applications Received (too late for this Agenda)

20180949 - Variation of Condition 2 of Planning Permission 20180039 - 1) Part Demolition of Existing Dwelling & Retention of Swimming Pool Building 2) Erection of Replacement Dwelling Redwing, Howletts Loke, Salhouse, NR3 6EY

20171207 – Land adjacent to Station Lodge, Howletts Loke, Salhouse, NR13 6EX
Erection of four detached chalet dwellings (Outline)
APPEAL lodged with Planning Inspectorate – comments required by 16th July.

Decisions Advised by Broadland District Council

None since last report

Awaiting Decision

20170243: Land to the Rear of 74-90 Norwich Road, Salhouse, NR13 6PB

Residential development comprising a minimum of 95 dwellings including affordable housing, landscaping, car parking and 7.01 hectares of publicly accessible green infrastructure containing children's play equipment, tree planting and a 30 space visitor car park (Outline)
SPC Response: **OBJECTION**

20172210 – Salhouse Hall, Hall Drive, NR13 6RT

1: Alterations and Extension to Hall. 2: Conversion of Outbuildings to provide 2 No. Units of Holiday Accommodation
SPC Response: **NO OBJECTION**

20180360 - Land adj. Barn Piece Close, Norwich Road, Salhouse, NR13 6QF

Mixed Dwelling Residential Development of 22 Single Storey Properties (Outline)
SPC Response: **OBJECTION**