

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Annual Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse.

On Monday 15th May 2023 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clerk.salhousepc@gmail.com

AGENDA

- 1. To elect the Chair for the coming year**
- 2. To elect the Vice-Chair for the coming year**
- 3. To receive and accept any apologies for absence**
- 4. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant**
- 6. To consider co-option onto the Parish Council**
- 7. To approve the minutes of the Parish Council meeting of 3rd May 2023**
- 8. Chair's Report, to include consideration to any matters arising, not on this Agenda**
- 9. Public Participation and to receive District and County Councillor reports**
- 10. Planning:**
 - i) To receive a planning report**
- 11. To receive reports:**
 - i) SAM2 data**
 - ii) Team Salhouse**
 - iii) Highways & Footpaths**
- 12. Working Groups**
 - i) To agree working groups for the coming year and members**
- 13. Playing Field and Recreation:**
 - i) To receive report**
 - ii) To update on play area inspections**
 - iii) To discuss and agree any actions regarding village ponds**

14. Finance and Administration:

- i)** To note monthly bank reconciliation report
- ii)** To approve payments: (listed separately)
- iii)** To review and agree bank signatories
- iv)** To consider Data Protection support
- v)** To review and consider adopting the Code of Conduct
- vi)** To consider and agree Parish Council governance
- vii)** Social Media
 - a.** To agree procedures
 - b.** To review and agree policy

15. To receive correspondence and agree response (if any)

- *General Correspondence,*
- *NALC newsletters (inc. Wellbeing)*
- *Tri-Anglia Triathlon Club - Lingwood Duathlon - Sunday 24 September 2023 - Salhouse Parish Council (off course)*
- *'Time to Talk' session with the PCC - Friday 12th May, 9.30am-12.30pm*

16. Any items for the Annual Parish Council meeting on Monday 12th June 2023