

**Minutes of the Salhouse Parish Council meeting
held at 7.30pm on Monday 5th August 2019
At Jubilee Hall, Lower Street, Salhouse**

Present: Martin Murrell, Colin McCormick, Julie Redburn, Bob Cooper, Andrew Peachment, Nick Ball, Steve Jarvis and Martin Nudd.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 3

1. To receive any apologies for absence - None

2. To receive Declarations of Interest in items on the agenda and applications for dispensations

Bob Cooper and Martin Murrell declared interests as Trustee on the Salhouse United Charities Trust.

3. To approve the minutes of the Parish Council meeting of 1st July 2019.

The minutes were proposed to be approved by Colin McCormick and seconded by Bob Cooper; all agreed and were duly signed by the Chairman.

4. Chairman's Report, to include consideration to any matters arising, not on this Agenda

Martin Murrell commented on the pedestrian crossing school competition sign, and winners announced by Julie Redburn at the School. The School were pleased with the montage received. Signs are ready to be installed.

Anti-social behaviour has been reported at Salhouse Broad/Campsite - this is being investigated by the police. The MUGA planning application is being heard at BDC's planning committee on 7th August 2019.

5. Public Participation and District Councillor and Police reports

County Councillor Fran Whymark was unable to attend the meeting, but a report was sent in and read out:

- At County the preferred route for the Norwich Western Link (NWL) has been put forward to the Department for Transport. The preferred route is Option C. This will allow the work being undertaken on the A47 to link with the NWL.
- Highways England will be dualling the A47 between Easton and North Tuddenham. They will also be dualling the A47 at South Burlingham over the coming years.
- There was a large number of local Councillors from the A47 Alliance who visited Parliament to lobby for works on the A47 to be made a priority. They met with the Secretary of State and will continue to lobby for Norfolk.
- At Broadland District Council (BDC) we are working hard to support the homeless and rough sleepers in our area. Following a bid for funding from Government, BDC and South Norfolk Council (SNC) now have outreach workers who are working with the homeless, to offer short term accommodation initially and ongoing work with individuals to support them into longer term accommodation. They will also be supported to access benefits and healthcare. This is a good example of how BDC and SNC have been working in collaboration to gain Government grants for their residents, which they would have been unable to do so alone.
- BDC are also currently working with Breckland District Council and Norwich City Council to support people who are being released from prison. The protocol will enable the prisoners to work with agencies to ensure they are not homeless upon release from prison. It is well known that having a home and access to services reduces the likelihood of reoffending.

- Police logged reports on Crime System 1st to 31st July 2019:

Cause intentional harassment, alarm or distress	1	Ongoing issues between suspect & victim; suspect alleged to have verbally threatened victim.
Harassment	1	80 unwanted calls received from unknown caller over 24 hours.
Theft	1	Charity bags left outside property.
Total:		

Calls taken by our Control Room from/regarding the Parish:	10
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It was noted that although only one report of the Charity Bags had been reported to the police, there had been more incidences.

- A parishioner reported motorcycles using the new PF15 (Tipples Farm to Bell Lane) – this is to be monitored.
- A parishioner attended the meeting to speak about the excessive speed and number of vehicles (including large vehicles which vibrate houses) along Upper Street and concerns of safety of pedestrians. It was asked is there is anything which can be done to address this issue? It was replied that this has been an ongoing issue, and not only within this location, which has been investigated on several occasions with Highways, however the PC will investigate it again to see if anything can be done. Under the PP scheme there are new 'not suitable for HGV's' signs to be installed at either end of the road. Advice was sought on the removal of a conifer tree, and the parishioner advised to speak to BDC.
- It was reported that Salhouse Broad's finger board which was placed in the car park is no longer there and concerns that it may not be replaced. Clerk to speak with the Broads Ranger.

Public Participation closed at 20.00. One member of public left the meeting. Standing orders resumed.

6. To consider the notes and make decisions on matters arising from the Playing Field Management Group

i) MUGA update

The PFMG has not met recently but is awaiting the outcome of the planning committee meeting on Wednesday 7th August 2019. Colin McCormick will represent the PC and Martin Murrell will represent as District Councillor. Colin read out the report he will present, quoting policies supporting the application. BDC is recommending approval; however, this will mean it will be called into the Secretary of State by Sport England who are objecting to the application. Letters of support was received from a resident and the Salhouse Rovers Football Club.

It was agreed a PFMG meeting to be arranged within the next few weeks.

7. Progress reports relating to:

i) Safer Neighbourhood Action Panel (SNAP)

Meeting attended by Bob Cooper and Clerk, along with residents of Salhouse and representatives of the SAM2/Community Speed watch team on Monday 8th July. The priorities for Salhouse continue as uniformed patrols and speed monitoring. The next meeting is set for 10th October 2019 at 7pm in Thorpe St Andrew.

ii) SAM2 speed monitoring equipment data report

The speed watch report was displayed showing data from 11/6/19 to 10/7/19 sited on the existing SAM post but facing towards Bell Corner to record traffic exiting the village. The volume is consistent with the lower post NDR levels however it is interesting to note that the percentage of vehicles in excess of the limit is 31.8%.

iii) Team Salhouse Report

Team Salhouse works ongoing. It was discussed the volunteers who cut the grass at the roundabouts will be stepping down at the end of the year. Clerk is investigating other options.

iv) War Memorial Report

Two additional condition surveys were sought – awaiting reports. At the PCC meeting the moving of the war memorial was discussed however the parochial council rejected this suggestion. However, there was no objection to having a natural path through the churchyard to the War Memorial. It was agreed to consider options further at the September meeting.

v) Churchyard Conservation Scheme

A report was read out by Julie Redburn following a meeting with the PCC (Church) discussing this scheme. It had been discussed that a conservation survey had been carried out a number of years ago and that various areas of the churchyard had been sectioned off and this was sufficient. It was discussed cutting the hedge by half to give a better view of the church and churchyard and would free up time for other churchyard maintenance and therefore save money. Clerk to obtain quotes.

8.36pm- 8.40pm - PC Steven Clarke briefly popped into the PC meeting and reported investigations into the anti-social behaviour at the Broad/Campsite. Some speed checks within the Parish have been carried out, but a response is still awaited from the Traffic Management team regarding the SAM2 data submitted.

vi) Tree Warden Role

A meeting was attended on 15th July to discuss the role of tree warden further, and to delegate tasks. A schedule was circulated. Nick Ball to present a progress report at the September meeting regarding the Parish tree mapping.

vii) Any Other Reports

None

8. To consider a planning report and agree recommendations:

The planning report was displayed.

i) Update regarding the Neighbourhood Plan effectiveness and action points

Ongoing - policies and objectives in the NP to be monitored.

ii) Any other planning matters

None

9. Highways:

i) To receive Highways and Footpath Report

The report was displayed. It was agreed to investigate further with the landowner the possibility of an additional path from FP15 to Bears Grove Lane.

It was agreed to investigate the cost of temporarily removing and refurbishing the village sign before being reinstalled. Also, to investigate the 'old' village sign currently located at the Broad and whether this can be refurbished and installed at the Broad.

Bob to prepare a statement to forward to Highways regarding the poor condition of the Bell junction road resurfacing.

ii) Norwich Road Speed Reduction 40mph

No further update received from Highways regarding this item.

iii) To review and make decisions on Parish Information Board maps (Parish Partnership Scheme 2018/19)

A second draft of map was displayed. It was agreed to meet with the artist to discuss further.

iv) To discuss and consider Parish Partnership 2020-21 Bids

Three suggestions have been put forward so far, however other suggestions include investigating a further trod path along the Norwich Road. It was suggested to arrange a meeting with the Highways Engineer to look at options.

10. Finance

i) To approve payments – all agreed – Paid via BACS

S J Martin June Salary - 53.25(hrs) £602.73 NET & Expenses £127.60	730.33
The Norfolk Pension Fund June (£34.88 EE & £142.70 ER)	177.58
Paul Green (June inv 959, 963, 964 & July inv. 965)	633.75
Ashley Ads Ltd. (signage play area) (inc. VAT £28.52)	171.12
Playsafety Limited (Annual Play Area Inspection) (inc. VAT £23.50)	141.00
Broadland District Council (Dog bin emptying 01/04/19-31/03/20)	182.00
Salhouse 2000 (Hall hire 01/04/19-20/05/19)	105.00
Anglian Water Business (National) Ltd (water recreation ground)	16.05
	<u>2156.83</u>

ii) To note monthly bank reconciliation report – agreed

iii) Update regarding online banking and to agree bank signatories

Martin Murrell and Colin McCormick are fully set up online. Payments this month paid via BACS. It was agreed to add Julie redburn and Steve Jarvis as bank signatories, and to remove Nick Ball.

iv) To consider donation to Salhouse Church for Church maintenance

It was agreed to postpone until September meeting when hedge cutting quotes have been received and considered.

v) Any other Financial matters arising – None

11. Defibrillator

i) Update on Defibrillator training

Training has been arranged for 11th October at 10.30am in the Jubilee Hall, Lower Street.

ii) To discuss and consider response to BT's telephone boxes removal consultations

It was agreed to submit interest to BDC/BT to adopt all 3 phone boxes, subject to consultation. Station Road and Lower Street to house defibrillators and Bell Corner proposed as a mini art gallery.

12. To consider a response to NHS Long term plan

It was agreed that rather than a PC comment, all to submit individual responses if desired.

13. To consider Jubilee Hall request for PC to become Custodian Trustees for the lease of the car park

It was agreed to arrange a meeting with NPLaw to obtain further information/advice.

14. To receive correspondence and agree response (if any)

General Correspondence

Police Parish Newsletter

Review of polling districts and polling places – BDC

Broads Authority - Weekly Planning List : Validated Applications 29/07/2019

Norwich Western Link preferred route agreement

Broads Local Access Forum: We are looking for enthusiastic volunteers to join the forum

Broads Parish Forum date Wednesday 16th October, 6:00 pm

Norfolk County Council - Smoking in pregnancy campaign

15. Public Right to Reply- adjournment of meeting for public to comment

There were no public comments.

Information from the Broadland Tree Warden Network - there is an evening visit to Keys Wood in Wroxham on 22nd August and the AGM on October 16th.

16. Any items for the next Parish Council meeting to be held on Monday 2nd September 2019 in the Jubilee Hall at 7.30pm.

No new items raised.

There being no further business the public meeting was closed at 10.11pm