

Councillors are summoned, and members of the public and press are invited to attend the  
Salhouse Parish Council Meeting to be held in the  
Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 8<sup>th</sup> July 2024 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk - Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

### **AGENDA**

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To approve the minutes of the Parish Council meeting of 10<sup>th</sup> June 2024**
- 4. To receive Chair's Report**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To receive reports:**
  - i) SAM2 data**
  - ii) Team Salhouse**
  - iii) Tree Steward**
  - iv) Parish Footpaths**
- 7. Planning:**
  - i) To receive a planning report**
  - ii) To consider comments to the following planning applications:**
    - 2024/1710** - 7 Greylag Close, Salhouse, Norfolk, NR13 6SD - Single storey side extension and front porch
    - 2024/1712** - Providence Cottage, 5 Lower Street, Salhouse, Norfolk, NR13 6RW - Demolition and replace lean-to extension and rear roof with two storey side extension. Repurpose double garage to provide additional accommodation to main house with single storey pitched roof corridor.
    - 2024/1726** - 1 Potters Meadow, Salhouse, Norfolk, NR13 6GL - Change of use of land to residential garden and erection of garage
  - iii) To consider comments to planning applications received after the agenda published - if any**
- 8. Playing Field and Recreation:**
  - i) To receive a report from working group**
  - ii) To receive RoSPA annual play area inspection report and agree any actions**
  - iii) To update on Bell Pond works**

9. **Highways**
  - i) To receive a report from working group
  - ii) To discuss and consider any actions regarding parking complaints on Mill Close
  - iii) To update on meeting with Community payback regarding Parish projects
10. **North Rackheath (GT16) Working group**
  - i) To receive a report from working group
11. **Neighbourhood Plan**
  - i) To receive an update regarding the Neighbourhood Plan review
12. **Finance and Administration:**
  - i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To consider retaining Post Office prepaid reply service
  - iv) To review and agree bank signatories
  - v) To note community defibrillator training session booked 4<sup>th</sup> October 2024
13. **Policy Review and Monitoring**
  - i) To receive a report on policies
14. **To receive correspondence and agree response (if any)**
  - *General Correspondence*
  - *Norwich Western Link project update*
  - *Broadland & South Norfolk Design Code - online workshop for Broadland Parish & Town Councils*
  - *Raising Awareness for Himalayan balsam*
  - *Neighbourhood Plan Network Meeting Tuesday 9th July 2024*
  - *Body Worn Camera Trial - Public Consultation opens 8<sup>th</sup> July (closes 13<sup>th</sup> September 2024)*
15. **Any items for the Parish Council meeting on Monday 9<sup>th</sup> September 2024**