

## Explanation of variances – pro forma

Name of smaller authority: **Saihouse Parish Council**  
 County area (local councils and parish meetings only): **Norfolk**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	83,793	50,271				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	27,000	27,000	0	0.00%	NO		
3 Total Other Receipts	10,405	32,330	21,925	210.71%	YES		In 2021/22 CIL monies were received of £20,001.93 - this is an increase of £16,383.31 from the previous year. Donations received were also higher in 2021/22 by £3,630.35 with contributions towards defibrillators, SAM2, footpath works plus a grant towards war memorial works. Recycling credits were high in 2021/22 by £23.85. VAT refund monies were higher in 2021/22 by £2,021.70. In 2021/22 bank interest was down £9.09; water recharge down by £51.76; admin contributions down £38.32 and no insurance claims, therefore less £34.94.
4 Staff Costs	14,825	12,736	-2,089	14.09%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	56,103	31,821	-24,282	43.28%	YES		In 2021/22 projects costs £25,386.29 less than the previous year. The VAT amount reclaimed in 2021/2022 was also less £2,153.89. There was £100.00 less spent on audit fees in 2021/22. Donations given were £922.93 less than 2020/21. However in 2021/22 the following costs were higher - admin costs (inc. subscriptions) up by £680.38 and training increased by £324.80. Works at the playing field including play area repairs and hedge cutting were up £1676.40 and village maintenance up £1,425.87. Costs for rent was up £174.00 in 2021/22 as no rent was paid in 2020/21 due to holding virtual meetings.
7 Balances Carried Forward	50,271	65,045				VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	50,271	65,045				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Ass	197,704	199,164	1,460	0.74%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable