

## Explanation of variances – pro forma

Name of smaller authority: Salhouse Parish Council  
 County area (local councils and parish meetings only): Norfolk

**Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	92,848	87,062				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	30,100	27,000	-3,100	10.30%	NO		
3 Total Other Receipts	27,002	114,853	87,851	325.35%	YES	s106 monies of £74,566.15 were received form the District Council for the installation of a Multi-use Games Area, gym equipment and a new childrens playboat. These purchases also reflect on the increase of VAT refund from the previous year of £17,279.06. There was additional rent from hire of the playing field of £550. Cil monies received in the year were up by £1,087.83. There were donations received for defibrillators and community memorial bench of £1,631.81. A refund was received of £335.17 from HMRC for previous years adjustments and a banking error repaid of £141.00. There were no payments made to Parish Partnership Schemes in this year, saving £7,141.21, no s137 donations received of £560.00,less income of £16.01 from water recharge and recycling credits, and general admin costs saved £22.84 this year.	
4 Staff Costs	10,666	11,361	695	6.52%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	52,222	133,760	81,539	156.14%	YES	Projects for 19/20 included an increased spend of £73,416.79 on the previous year for the Multi-use Games Area, gym equipment and a new childrens playboat (refund of s106 monies received in Income), the increase spend of VAT on the previous year of £16,343.65 was mainly due to these projects. Training costs increased by £254.00 and donations increased by £71.00 compared to 18/19. S137 income decreased by £1,216.82 with the only spend on a holly wreath. Office expenses were down £2,633.02 on the previous year due to 2 years being of subscriptions and insurance being paid in 18/19 and therefore not paid in 19/20. In 18/19 there were play area repairs costing £3276.76 which were not spent in 19/20, and that combined with less monies spent on replacement bus shelter glass gives an overall saving of £4,696.77.	
7 Balances Carried Forward	87,062	83,793			YES	<b>VARIANCE EXPLANATION NOT REQUIRED</b> <b>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b>	
8 Total Cash and Short Term Investments	87,062	83,793				<b>VARIANCE EXPLANATION NOT REQUIRED</b>	
9 Total Fixed Assets plus Other Long Term Investments and Investments	89,766	188,079	98,313	109.52%	YES	Multi-use Games Area £65,808, Childrens Playboat £18,216, Gym Equipment £12,729, Signage £339.84, Noticeboard locks £77.95, dog/rubbish bins (5) £526.00, childrens play area bench £614.17, cost of 2 adopted telephone boxes £2.00	
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable