

**Minutes of the Salhouse Parish Council meeting  
held on Monday 13<sup>th</sup> February 2023 at 7.00pm  
in the Jubilee Hall, Lower Street, Salhouse**

**Present:** Robert Cooper (Chair), Colin McCormick, Lynn Yallop, Julie Redburn, David Francomb  
Andrew Peachment, Nick Ball and John Leathers.

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 9

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

**MINUTES**

**1. To receive and accept any apologies for absence**

None

**2. To receive Declarations of Interest in items on the agenda and applications for dispensations**

Cllr. Cooper declared an interest in item 6ii 20230011 as owner of a neighbouring property.  
Cllr's Yallop and Leathers declared interests in 6ii 20222076 as neighbours to the site.

**3. To approve the minutes of the Parish Council meeting of 9<sup>th</sup> January 2023**

The minutes of 9<sup>th</sup> January 2023 were proposed to be approved with no amendment by Cllr. McCormick and seconded by Cllr. Francomb - all AGREED by a show of hands and duly signed by the Chair.

**4. Chair's Report, to include consideration to any matters arising, not on this Agenda**

The Chair mentioned the two public houses in the village have both been sold and works commencing and hoping to see them open soon keeping businesses within the village.  
There has been incidents of fly tipping – if any incidents of fly tipping are seen please report directly to Broadland District Council.  
A new vets is opening in Rackheath at the weekend.

**5. Public Participation and to receive District and County Councillor reports**

District Councillor Murrell sent apologies via District/County Councillor Fran Whymark.  
District/County Councillor Fran Whymark reported on the GNLP stages in consultation for Gypsy/traveller sites although none in Salhouse. Developments still held up by Nutrient Neutrality, however the Districts are working together with Anglian Water to sell credits – it is hoped this will be set up within the next few months. Broadland DC have frozen their Council Tax for the second year.  
Norfolk County Council cabinet supported a 4.99% council tax increase (2% adult social care and 2.99% general pot).  
Elections upcoming in May for County, Districts and Parishes and encouraged people to stand.  
Photo ID will be needed this year to vote, however free ID is available via the District Council.  
Rackheath Medical Practice business case not been signed off by NHS as yet. It will be run by Hoveton & Wroxham and hoped building works to commence in September under modular construction.

There is a County Deal consultation (devolution of powers around transport, adult education, infrastructure) to Norfolk people rather than Central Government.

Two members of the public spoke about planning application 20230011.

A member of the public suggested the 'village shop' finger posts be taken down as no shops exist within the Parish at present.

## 6. Planning:

### i) To receive a planning report

Report circulated – no further comments.

### ii) To consider comments to the following planning application(s):

**20221770** - North End, 38 Norwich Road, Salhouse, NR13 6QG - Side, rear and first floor extension. Construction of a new garage (re-consultation)

**Comment:** No Objection – request an ARB report re-trees and note that the development is outside the Settlement Limit.

**20222038** - Lonicera, 96 Norwich Road, Salhouse, NR13 6PB - Installation of external cladding upon front gable projection and replacement of all existing windows and doors

**Comment:** No Objection.

Cllr's Yallop and Leathers left the room 19.23, and therefore abstained from the next application.

**20222076** - Black Barn Farm, Norwich Road, Salhouse, NR13 6QG - Change of use of the land for the retention of caravan pitches (Retrospective) approved application 20212212

**Comment:** No Objection – however request a condition that the caravan site is not 24 hour access to limit disturbances for neighbouring residents on Norwich Road.

To reiterate the Salhouse Neighbourhood Plan and Dark Skies Policy and note the lighting plan as per the previous condition has not been received.

Cllr Cooper left the room 19.27, and therefore abstained from the next application.

Cllr's Yallop and Leathers returned to the room 19.28.

**20230011** - Plot 2, Land to the Rear of 68 Lower Street, Salhouse, NR13 6RB - Erection of 5 bedroom dwelling

**Comment:** Objection – due to the new site location and increased size of the proposed dwelling and effect on neighbouring properties on Lower Street and Hewetson Close. The original slab level and height as agreed in the previous approval should be retained. To note plan out of date and query boundaries.

Cllr Cooper returned to the room 19.53.

**20230123** - Barnes Cottage, 9 Upper Street, Salhouse, NR13 6RZ - Erection of dwelling within rear garden.

**Comment:** Object - site is within the Conservation Area and outside of and not adjacent to the Settlement Limit, highways access and heavily wooded area.

**20230135** - Longacre, Howletts Loke, Salhouse, NR13 6EX - Provision of Double Bay Hipped Roof Cart Lodge to Front

**Comment:** The AIA report should be followed. Suggest the cart lodge be moved further back from the road and tree

**BA/2023/0028/COND** - Car Park, Lower Street, Salhouse, Norwich - Amended timings for landscaping works, variation of condition 5 of permission BA/2021/0414/FUL

**Comment:** No Objection.

## 7. To receive reports:

### i) SAM2 data

Report circulated for data collected along Lower Street. SAM2 device from Norwich Road has issues downloading data - to be investigated with Westcotec.

### ii) Team Salhouse

Report circulated – no further comments.

**iii) Tree Steward**

Tree steward unable to attend meeting. Comments received regarding planning applications discussed at item 6.

**8. Playing Field and Recreation:**

**i) To receive report**

Report circulated – a parishioner request received for younger children’s play equipment. To ask for further information/suggestions for the PC to consider.

**ii) To agree actions on playing field car park**

It was agreed to seek quotes for improvement works.

**iii) To consider play area inspections and training course**

It was discussed in the first instance asking the maintenance contractor if they would take this role on and attend the training course, supported by Cllr. Francomb.

**iv) To discuss and agree any actions regarding village ponds**

A quote for the recommended works has been requested but not received yet.

**v) To discuss and consider Kings Coronation event**

The Jubilee Hall have confirmed they will not be holding an event due to lack of interest for the Queens Jubilee event put on.

There is a village group which may be organising an event – Cllr. Redburn to attend their meeting to find out further information. It was discussed commemorative gifts for the children of the village – Cllrs. to bring suggestions to the next meeting.

It was suggested the school children be invited to plant a tree to mark the occasion.

**9. Highways and Footpaths:**

**i) To receive Highways and Footpath report**

Report circulated. Cllr. Ball enquired with the County Councillor if funding would be available for wildlife signs along Honeycombe Road. Cllr. Whymark to investigate and report back.

It was noted the private land of ‘Bluebell Wood’ has been fenced off.

It was raised a trailer blocking the bridleway at Normans Farm.

**ii) To discuss car parking issues along Thieves Lane**

Some complaints received regarding football parking along Thieves Lane at weekends, including preventing a public bus from passing.

To be reported to the FC and monitored.

**iii) To update on gritting Lower Street**

Further enquiries had been made with Highways. Lower Street is level 3 gritting route if resources permit.

**iv) To receive update on Cheyney Avenue parking issues**

Report circulated. To produce an article for school newsletter and SAGA.

**v) To update and agree any actions regarding Wroxham Road layby**

County Cllr. Fran Whymark assured the PC the trees will not be cut down, however thinning of small trees/shrubs will occur to make the layby more visible.

**10. Finance and Administration:**

**i) To note monthly bank reconciliation report**

AGREED by all.

**ii) To approve payments:**

S J Martin	January Salary & Expenses	£ 936.73
The Norfolk Pension Fund	January (EE & ER)	£ 208.75
Paul Green	Maintenance January 22 (1105)	£ 221.00

All Payments AGREED.

**iii) Review of CIL monies**

CIL review AGREED. To transfer monies form Reserve account to balance.

**11. North Rackheath Development Working groups:**

**i) To agree Terms of Reference**

AGREED with amendment to members and those invited to attend meetings.

**ii) To agree members of the working group**

It was AGREED Cllr's Yallop, Leathers and Peachment will be on the working group along with parishioners interested in joining.

**12. Consultations:**

**i) National Planning Policy Framework consultation (closes 2nd March)**

**ii) Draft Coastal Adaptation Supplementary Planning Document (closes 8th March)**

**iii) GNLP – Addendum to the Regulation 19 SA / SEA Report (closes 13th March)**

It was AGREED no PC comment to any of the above consultations; however, individuals may submit their own comments.

**13. To receive correspondence and agree response (if any) – all noted.**

- *General Correspondence,*
- *NALC newsletters (inc. Wellbeing)*
- *To note the requirement for photo ID when voting in elections. Free ID cards are available*
- *To note that NP Law have withdrawn its subscription service and will be providing Parish Council's with advice on an hourly rate basis.*
- *Reminder that Anglia Water are laying a new pipeline adjacent to the Broadland Northway (NDR) from the 6th February – closure of the south end of the Salhouse Road and the footpath on the NDR.*
- *LGA Code of Conduct*

**14. Any items for the Parish Council meeting on Monday 13<sup>th</sup> March 2023**

North Rackheath Working Group

Meeting closed: 20.58