

**Minutes of the Salhouse Annual Parish Meeting  
held at 7.30pm on Wednesday 10<sup>th</sup> April 2019  
At Jubilee Hall, Lower Street, Salhouse**

**Present:** Martin Murrell (Chairman), Colin McCormick, Julie Redburn, Steve Jarvis and Martin Nudd.

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 13

**1. Welcome to all (Chairman)**

Chairman Martin Murrell welcomed all to the 2019 Annual Parish Meeting of Salhouse.

**2. Minutes of previous meeting**

Minutes of the Annual Parish Meeting held on Wednesday 11<sup>th</sup> April 2018 were available for the meeting. They were proposed to be accepted by Colin McCormick; seconded by Steve Jarvis.

**3. Chairman's Report – presented by Martin Murrell**

It has been a busy year for the Parish Council. Trod paths along Bell Lane and Thieves Lane recreation ground have been completed. There has been a new bus shelter installed along the Norwich Road. Many years ago in the Parish Plan, and since in the Neighbourhood Plan, a Multi-Use Games Area was asked for and the Parish Council now has funds available from s106 monies to move this project forward. The PC looked at 9 different contracts and has made a decision and it is hoped this will commence at the beginning of June.

Sad news this year that Peter Jefford passed away. He had a many year involvement within the Community including Governor at Salhouse Primary School, Chairman of Salhouse United Charities Trust and Chairman/Councillor on the Parish Council. It has been proposed to name the MUAG/playing field in memory of Peter for the contribution he made to the village. The PC is looking to hold an official opening event of the MUGA during September and is looking for community groups and clubs to help organise this – please contact the Clerk for more information.

The Neighbourhood Plan was ratified by referendum and has now been in for over a year and has been effective in planning decisions.

After the election on 2<sup>nd</sup> May there will be vacancies on the Parish Council, if anyone is interested please contact the Clerk for more information.

**5. Chris Stace – Practice Manager Hoveton & Wroxham Medical Centre**

I joined the practice in November last year, I previously didn't have a background in the NHS. The priority for the practice is to maintain the welfare of patients and staff. The capacity of patients and carers is growing, and we are increasing the number of sessions in the centre and of nurse practitioners. We are adopting a system of 'sign-posting' for staff over the phone to point patients in the right direction for urgency. One way we are growing is by working with the North Norfolk Primary Care Trust to book appointments on Wednesday evenings and the 4<sup>th</sup> weekend to increase the number of available appointments. We are investing as Government money allows. We are currently working at full capacity of the building but plan to grow by two more clinical rooms and in the longer term there is a plan to open an additional practice in Rackheath. There are occasional surgeries taking place in Salhouse. We are working hard on communication through the website, parish magazines and Facebook and through our Patient Participation Group (PPG) – details can be obtained in the surgery.

Q – do you find patients like to see their own doctor ?

A – yes for continuity, and we recognise this.

Q – there is a four week wait for online bookings to see a nurse

A – we aim to increase the number of online appointments available and will soon be introducing an App hopefully to help with this.

We still have an issue with the number of GP appointments available and are conscious that on the day and routine appointments can get snapped up quickly, and therefore advise that the advice of the receptionist is taken. We are looking at the balance of urgent versus non urgent appointments.

Chris Stace left the meeting 7.20pm

As some members of the public have to leave early for other commitments, it was agreed to bring forward 2 reports:

## **5. Simon Gay – Baptist Church**

We give thanks to God that throughout the past year we have continued to meet regularly each week to worship Him and hear from His word, the Bible which speaks of the person of Jesus Christ. We also meet Wednesday evenings for prayer and Bible study. Those attending have enjoyed Sunday lunches following a number of the morning services throughout the year.

The activities remain similar to previous years, but numbers attending have increased.

There are four weekly children's activities: Sunday school each Sunday morning; "A2", a weekly club for years 2-6, which meets at the chapel on Friday evenings during term time; "Allsorts", a school lunch club at Salhouse Primary School, takes place every Wednesday in term time and at Neatishead, which is federated with Salhouse, every Friday. Numbers have continued to be encouraging at both school events. Some of the ladies run a monthly group for the older girls.

We continue to work closely with the school and participate in many of the weekly assemblies throughout the year and have again provided Bibles to each of the new school intake. As with last year, we were pleased to host the end-of-term Easter service for Salhouse School which took place last week.

Our carol service took place on the Thursday before Christmas and was again popular with many from the village.

Our one-day Holiday Bible Club at Christmas time continues to be popular. This year's five-day Easter Holiday Bible Club is taking place this week, "Follow the leader", telling the story of Peter's following of Jesus Christ.

The Venturer Norfolk Broads Cruise is a Christian organisation that has provided young people with sailing experience on the Broads for over sixty years, and once again this Easter they will moor yachts and cruisers on Salhouse Broad, and we will host them for an evening meeting at the chapel this coming Monday.

We held a Saturday morning 'brunch' for ladies last July with Sajida, a Christian lady from Pakistan, who has a wonderful story to tell of how she started teaching children under a tree, and now runs two schools with nearly 200 children and 20 staff.

As always, you are all most welcome to any of our meetings.

Simon Gay left the meeting 7.25pm

## **4. Police, District and County Councillor**

- PC Troy Brandon, Beat Manager:

A Safer Neighbourhood Action Panel (SNAP) meeting was held last Monday and priorities for Salhouse we set as visible uniformed patrols. There are not too many issues within Salhouse; occasionally some anti-social and domestic issues reported. During March there was a report of a possibly burglary at Wood Green; Statin Road reports of 2 children on mini scooters; and reports of a torch being shone into a bedroom window – all were investigated, but there were no further actions taken. We ask that if you are unsure whether to report something to the police, to do so and we will make a decision.

You are all eyes and ears for us so please contact us – we are there to support you and the Parish.

PC Troy Brandon left the meeting 7.27pm

- District Councillor Vine Tapp:

There has been quite a lot happen over the last 12 months, including the NDR opening (Broadland Northway), and plans put forward for the Western link hoping to be completed by 2021/22. Dog fouling is always a big issue; however, Broadland District Council have now put a bylaw in place – it is asked that issues and evidence is reported to DBC.

Broadland residents are the best recyclers in Norfolk

The collaboration between Broadland and South Norfolk District Councils will see the same services being provided but being backed up with knowledge from South Norfolk and should also see financial savings obtained.

On a personal front, I am retiring as a District Councillor, but look back over the last 4 years of helping Salhouse, Wroxham, Rackheath and Belaugh, and as my time as Chairman on Salhouse PC and wish all the best of luck and wishes for this lovely Parish.

Martin Murrell thanked Vince for all that he has done over the past 4 years and wished him well.

- County Councillor Fran Whymark (also current District Councillor):

I too would like to thank Vince for his contribution and hard work over the last 4 years.

As I have only just been elected as the new County Councillor I hope to be up to speed soon and able to support all in this new role.

## 5. Other contributions by Salhouse residents and representatives of Clubs and Organisations:

### Jubilee Village Hall Report – Written by Martin Carney (Chairman) – read by Martin Nudd

Firstly, my apologies for not being there in person to read this out, unfortunately I work away from home an awful lot and am unable to attend. Thank you to the Parish Council for reading this out on my behalf

The hall continues to function well, and we still get regular feedback about how nice the hall is and what a credit it is to the village

Firstly, I would like to thank all the members of the committee for the work they have put in over the last year, although things were a bit quieter than maybe in previous years there was still a lot that we have accomplished over the last year for the day to day running of the hall

To follow is a summary of the key subjects discussed and dealt with over the past year, but too many to list all:

- **The development of the equestrian centre to the rear of the village hall**

Following the initial planning application, that was submitted in 2017, when the planning decision was deferred a revised application went into the Planning Committee at the start of 2018. The village hall chair (Martin Carney) attended the planning meeting on the 25<sup>th</sup> April to represent the views of the village hall. The planning committee took the decision to refuse the application on a number of grounds.

Following this meeting the chairman was contacted in May by Woodbastwick Estates to inform us that they would like to exercise their legal right of access and put a gate at the rear corner of the carpark to allow access through to the equestrian centre. This work was completed in August of 2018. Since then there have been no issues or complaints with regards to access.

- **Hall Maintenance**

The hall continues to look good, offering the village great facilities for a wide range of activities, from regular users to adhoc bookings. We continue to get really positive feedback on how good the hall looks. We have not made any major changes to the hall this year, but instead spent money on the general upkeep of the hall and ensuring everything is working well. Thank you to Geordie also who keeps the outside of the hall looking nice with mowing the lawn and keeping the weeds and shrubs down

- **Silhouette for Armistice**

2018 saw the 100<sup>th</sup> anniversary of the end of the Great war. To commemorate this the village commissioned a number of transparent silhouettes reflecting the 'There but Not There' theme. One silhouette was ordered for each person from Salhouse that lost their life fighting in the War. The village hall was very privileged that we were able to take part by donating to buy one of the silhouettes. They looked amazing in the church

- **Christmas Fayre**

The final event of the year was the Christmas Fayre. Once again we did really well and we managed to raise £310.99, which equalled the amount we raised in the previous year. Britvic has agreed to match to the sum of £250.

Although we were missing a few of our regular stalls we had some new ones also which meant that once again the hall was full. Thank you to Sarah for making sure that we had enough stalls to fill the room. The stall holders seemed to do well, and we had positive feedback from most that they would like to come again. Finally thank you to all members of the village who attended and made it a success.

- **Finances**

Income for 2018 was slightly decreased vs. 2017 due to Pavilion Band and Health Clinic no longer attending. However new bookings for 2019 will be reflected in next year's figures. As a result, we decreased our expenditure last year only focussing on essential maintenance and upkeep.

- **Personnel Changes**

We held our Annual General Meeting at the start of February and am sad to say that Sarah Oldfield has decided to step down as secretary and from the committee. I would like to thank Sarah for all the hard work she has put in over the last 5 years, Sarah has been the driving force behind many of the initiatives at the village hall. Going forward please no longer contact Sarah for issues relating to the village hall. But, on the flip side, I would like to welcome two new members to the village hall committee, Linda Stone and Natalie Archer, thank you both of you for volunteering to help run the hall, your inputs will be greatly appreciated.

#### Team Salhouse - report read by Steve Piper

The village continues to be relatively clear of litter as we have carried out regular litter picks covering the village and outlying footpaths throughout the year. During litter picks we report any large items and instances of fly tipping to Broadland District Council and their workmen remove the items quickly.

Volunteers continue to maintain the grass on the verges at the roundabout and we receive many positive comments from residents and visitors.

The spring clean of the village started this week with litter, signs and benches receiving particular attention.

We continue to plant and maintain the various flowerbeds around the village and will shortly be starting the summer planting. The bulbs in the bank opposite the old Post Office have not given a show quite as expected this year but hopefully will next year.

Thanks go to our volunteers and local residents who help with the planting and watering during the summer months.

We have a current team of around 20 people but always welcome new members. We can promise an enjoyable time in good company whilst making a difference to the village. You would be welcome even if you can only give occasional help.

#### Salhouse Saga Magazine – report written by Malcolm Prestwood (Editor) – read by Colin McCormick

The magazine, which has now been produced for over 30 years and reached issue number 106, started as a church parish magazine. It is produced every 4 months in March, July and November and delivered free of charge to around 690 properties in the village and related locations.

The aim of the magazine is to provide reports of local activities, community information and historical articles. This also includes selected information from surrounding communities that could be of interest to Salhouse villagers.

Funding of the magazine relies entirely on advertisers, so we are very grateful to them for their continued, and in many cases, long term support. Without them the magazine would not be possible in its current format.

Thanks also go to all of the regular contributors, many of whom have been providing articles and information over many years. Opportunity is taken to invite others to write articles for the magazine on matters of local interest.

Over recent years the magazine has also been able to provide some funding to assist local facilities and activities.

Despite the advent of electronic media, the magazine probably still represents the most effective means of distributing local information to the highest proportion of people within the village.

This report is concluded by thanking the Saga team of helpers namely Doreen Dye, responsible for advertising, Juliette Bendy for assistance with editorial and Pauline Garner on distribution and not forgetting the army of volunteer deliverers around the village.

Having edited the magazine for some 18 years I would like to pass this on to someone else in the village and therefore ask again if anyone is prepared to take on this task. If so, please contact me directly to discuss this in more detail.

#### Afternoon Tea and Mardle – report read by Jules Bendy

The Afternoon Tea & Mardle has been going for 11 years now. It was mainly set up for senior villagers and offers homemade cakes, teas, a quiz/raffle and is a good way to get people to meet others in the

area. If you know of anyone who may like to attend, please come along. We run on the 3<sup>rd</sup> Wednesday of the month (except September) -details are in the SAGA or on the village website.

Village Website [www.salhousevillage.org.uk](http://www.salhousevillage.org.uk) report written by Malcolm Prestwood (Webmaster) – read by Steve Jarvis

The village website has been in existence since 2004 and was created to provide on-line information about the village for the benefit of residents, businesses and tourism.

It was created on behalf of the Parish Council and additionally covers general information about the village, and its history, as well as activities taking place

A change has been introduced in March 2019 whereby the Parish Council menu tab now links directly over to a newly created web site for Parish Council administration. In this way the Parish Council clerk is able to directly control the content of this information by direct access.

Links are available to the Salhouse Broad as well as Salhouse School, Wroxham/Hoveton Medical Centre and the Churches. Also, various local authorities and police bodies.

The current edition of the Salhouse Saga Magazine is also available on-line.

Like all such electronic media the information is only as good as the supply of information provided and all members of groups involved with activities are requested to keep the webmaster informed of events, times and any changes in order for this to remain accurate.

Due to the introduction of new computer Operating Systems and the fact that the current application software is now unsupported it will be necessary to review the village web site future strategy in due course.

Community Speedwatch – report written by Malcolm Prestwood (Salhouse Speedwatch Coordinator) – read by Steve Piper

The Salhouse Community Speedwatch group has been operating since 2008 and currently comprises 10 volunteers from the village.

It is run in conjunction with the Safety Camera Partnership linking Norfolk Constabulary and Norfolk County Council under a government scheme formed in 2001.

We are just one of over 60 groups active in Norfolk.

The purpose of Speedwatch is to maintain vehicle speeds within the prescribed limits and improve safety and environmental aspects within the village.

Vehicle Speed observation sessions are typically carried out every 10 to 12 days over 14 locations within the Parish.

These are conducted in 30 and 40 mph zones and Community Speedwatch Signs are deployed advising motorists that checks are in progress.

Teams comprise of 3 persons at any one time to operate the ‘speed gun’ and to record, and verify, the vehicle information.

After each session logs are submitted to the Safety Camera Partnership and, after a verification process, appropriate letters are issued to those exceeding the prescribed limits.

Ping Pong – report by Keith Richings - read by Martin Murrell

The situation regarding ping pong is much the same as it has been for the last few years – there are 16 people play from time to time, with weekly numbers generally being between 8 and 13.

### All Saints Church – report read by Gillian Reeve

A very busy year for All Saints, which took into account 3 Baptisms, 4 Weddings, 7 Funerals, 3 Internment of ashes and 3 grave reservations. Our congregation held numbers, but with no obvious increase in spite of 8 months of vacancy with no permanent priest. However, thanks to Jonathan Tolhurst and Jill Reeve we were able to secure Vicars to cover during the interregnum. We welcomed the Reverend Darlene Plattin, inducted by Bishop Alan Winton on August 22<sup>nd</sup> with a well-supported service and we now have become the newly named Bittern Benefice, incorporating Rackheath, Great and Little Plumstead and Witton. A reorganisation of major services were introduced and being held at Rackheath Holy Trinity, to accommodate numbers and the facilities available. Basic weekly services continued as normal and were otherwise unaffected. We have continued with various fundraising efforts, but unfortunately, we are still unable to meet our parish share. We had a number of major financial outlays during 2018. The church electrics were checked under the five-year order and found to have minor faults, but the system serviceable. The lightning conductor was checked and found to be serviceable with good ground readings. A new architect was chosen and approved by the PCC and was seen to be very approachable, fair and thorough. An hour's free interview regarding our Quinquennial report was offered to the PCC, but to date has not been taken up. A total of seven faults were found by the report to be action urgently, and these have now been corrected, two of which necessitated depletion of the church's fabric fund. Robert Culyer, the Parish Funding Support Officer, attended a PCC meeting and explained the advantages and pitfalls regarding grants for re-thatching. All Saints as a whole experiences a number of minor problems which requires decisions to be made at PCC level. Complaints have been made with regard to churchyard maintenance and necessary replies have been forwarded to those concerned. We are extremely grateful to Salhouse Parish Council for a cheque for £500 to assist with churchyard maintenance costs.

Our church continues to be very welcoming and our grateful thanks go to all those who willingly help with menial tasks of running it throughout the year.

Particular thanks go to Jonathan Tolhurst who is the 'main stay' churchwarden of All Saints, assisted by myself and Nina Gregory, our deputy, who again devotes her time together with ourselves undertaking the numerous tasks of ensuring All Saints continues to remain welcoming and functional.

### Gardening Club – report read by Nick Taylor (Chairman)

The Gardening club is now 11years old. Having started as a result of the Parish plan, we had just a few attending the inaugural meeting – most of whom are still committee members. Once again, I can report that the Club is still thriving. We currently have about 75 members and we regularly have a turnout of about 50 for our monthly meetings.

We continue to keep a tight rein on our finances – we increased subscriptions in 2015 but have been able to continue without further increase since then.

As always, apart from our monthly talks and plant sales, we have again organised an evening garden visit – this year just one, in June - and In July we have our day trip, which will be on Tuesday 16<sup>th</sup> July. We will be visiting the RHS gardens at Hyde Hall. We visited this garden several years ago and there have been many changes since then.

During the year, Ian, our programme secretary, decided that, due to work commitments, he could no longer continue on the committee for the club. Ian has been a very important and committed member of the committee ever since the club was formed and has arranged a varied and interesting programme of speakers and visits over the years. The club would not be where it is today without his valuable contribution and I thank him publicly for his efforts and commitment.

The rest of the committee have, temporarily, taken on board the task of arranging the programme and this is now complete for our 2019 / 2020 year. Details are on the village website. However, most of the committee have served since the club began 11 years ago and several have indicated, myself included, that they would not wish to continue indefinitely. If the club is to continue to thrive we do need to enlist new committee members and in particular a programme secretary. We have had

indications from one or two members that they might be prepared to get involved but it is imperative that we resolve the situation as soon as we can.

I would like again to publicly thank our committee for the efforts put in over the year. Also, those of our members who help out at the meetings by doing the jobs such as putting out and clearing chairs, providing the raffle and doing the refreshments and other necessary jobs to keep the evenings running smoothly. Without all these willing helpers we would never manage to run such a successful club.

#### Salhouse United Charities – report written by Bob Cooper (Chairperson) – read by Pauline Garner

Salhouse United Charities has been running for many years with the objective to give help to Salhouse residents who are facing a financial crisis and secondary, if funds are available, to support community projects and activities.

The Charity is managed by six trustees and usually meets twice a year with additional meetings held if necessary.

We received one request for support during the year which we were able to help with.

We have continued to take an interest in and to support the Council with any future development and use of the recreation ground and in this respect have been able to make a donation towards the new footpath and alterations to the pedestrian entrance at Thieves Lane as these are improvements and safety upgrades to land owned by the Charity.

Sadly, I have to report that Mr Peter Jefford had to resign from the Charity at the end of last year due to ill health, and as you are no doubt aware, he passed away last month. Peter have served the Charity since 1994 and was Chairman for the past few years and his help and knowledge will be greatly missed. Finally, I would like to thank the trustees for their, work, support and input.

#### Salhouse Baby & Toddler Group – report read by Martin Murrell

Hello there, I'm Clair and have taken over the running of the toddler group from Marie.

Unfortunately, none of us are able to make the meeting but the group is going well, and we seem to be slowly building numbers up so we hope that continues especially with some nicer weather around the corner (we hope). Sorry we can't make it.

#### Salhouse Evening WI Presidents Report – report read by Doreen Dye

Salhouse evening WI members once again experienced an enjoyable year with a variety of speakers, outings and entertainment.

Our programme took us from Africa to Turkey and from auctioneering to religious icons. We also heard about David Clayton's life in radio as well as the history of Easton's coaches.

Unfortunately, our entertainers for our Birthday and Christmas parties were unable to come at the last minute but for our Christmas party we were able to obtain a replacement and 'Elvis' was a great hit with the ladies.

Our charity speaker this year was from the RNLI who gave us a very interesting insight into their work. We continue to be a part of the health group of local WI's and meet up twice a year. Our main speaker at the group meeting was Jason Middleton who gave a most interesting talk on Pearls. Our 2019 speaker is scheduled to be Paul Heiney formerly of 'That's Life' with Esther Ranson.

Our lunch group continues to be most enjoyable with monthly lunches at various venues and our annual afternoon tea was held at Hotel Wroxham - also very nice .

We continue to fund raise and held our Valentine's coffee morning and ran a table at the village hall Christmas fair, both of which were successful.

Once again, our WI gave lots of tins and toys to the Salvation Army's Christmas appeal.



Salhouse Bell Reading Group – report read by Julie Redburn

In June 2018 the inaugural Salhouse Bell Reading Group convened at The Bell.

The idea for the selection of books was that whoever came along that first evening would bring a book that they had read and enjoyed. They then had to sell their choice to those present. We had eight people at the first evening and democratically agreed the first four books.

The 8.55 to Baghdad by Andrew Eames

The Power of One by Courtney Bryce

Elizabeth is missing by local author Emma Healy and

Oranges are not the only fruit

Since then we have met on the first Thursday of every month at 7.00 p.m. in The Bell. Our December meeting included a Christmas dinner which was thoroughly enjoyed.

Our meetings vary in numbers. It has been as little as five or as many as fourteen. We would welcome any newcomers and please don't think it is just for females. We have several men who meet with us and when our husbands come to walk us home they enjoy a pint but also give their views on the books selected, many having read our choices.

There is no compulsion to finish a book. Do not be embarrassed, not all books appeal to all readers, the idea is to broaden your selections.

A list of books that have been selected are put up on the parish noticeboards and also on the pub noticeboards.

Salhouse Bell Classic Car Club – report read by Colin McCormick

The club has an open membership policy to anyone who owns or is interested in classic or unusual cars.

During the summer months the members support a number of local events, both active and static. Most of these events raise money for charity. Last year, these included the St. Georges Day Run, raising money for the East Anglian Air Ambulance, The Broadland MG Owners Club Run supporting various charities, The Classic Car Owners' barbeque at Felthorpe Airfield, supporting the Bloodwise Cancer Charity, the Hoveton Car and Bike Show, supporting the 1<sup>st</sup> Hoveton and Wroxham Sea Scouts. And many other events during the course of the year.

The first event of 2019 that some of our members are supporting is next Sunday, the Cambridge Classic Car Run, supporting the St. Nicholas Hospice.

We meet at The Bell for a chat and a drink on the last Tuesday of each month at 7.30pm, and in May we are planning a club run out to the Suffolk coast.

**6. Open Session**

There were no questions or comments.

Copies of the Neighbourhood Plan are available for anyone.

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Chairman Martin Murrell thanked all for attending and presenting their reports.

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**Refreshments kindly provided by the WI.**

Meeting closed 8.05pm