

Councillors are summoned, and members of the public and press are invited to attend the
Salhouse Parish Council Meeting to be held in the
Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 9th June 2025 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk - Email: clerk.salhousepc@gmail.com

AGENDA

- 1. Chairs report**
- 2. To receive and accept apologies for absence**
- 3. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 4. To approve the minutes of the Annual Parish Council meeting of 19th May 2025**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To receive reports:**
 - i) SAM2 data
 - ii) Team Salhouse
 - iii) Tree Steward
 - iv) Footpath Report
- 7. Planning:**
 - i) To note planning report
 - ii) To consider comments to the following planning applications:
2025/1540 - Wyvern 39 Station Road Salhouse Norfolk NR13 6NY - Single storey rear extension and alterations
2025/1404 – Thirfield, 8 Station Road, Salhouse, Norfolk, NR13 6NX - Proposed front porch, single storey rear extension, loft conversion and raising the ridge
 - iii) To consider any further response to planning application:
2025/1044 - Black Barn Farm, Norwich Road, Salhouse, Norfolk, NR13 6QG - should a response be received from planning authority and further information made available to comment
 - iv) To note Street Naming and Numbering SNN0302025: Confirmation of a property name change (Baptist Chapel to The Old Baptist Chapel, Chapel Loke)
 - v) To consider comments to planning applications received after the agenda published
- if any
- 8. Playing Field and Recreation:**
 - i) To receive a report from working group
 - ii) To receive updates on:
 - a. Consultation with Parish on play equipment and toilet block
 - b. End of season meeting with football club

9. Highways

- i) To receive a report from working group
- ii) To consider feasibility study along Honeycombe Road
- iii) To consider poster for Honeycombe Road regarding speed reduction measures

10. Neighbourhood Plan (NP)

- i) To update regarding NP review
- ii) To discuss and agree budget and contingency funds
- iii) To agree Steering group dates for next quarter

11. Finance and Administration:

- i) To note monthly bank reconciliation report
- ii) To approve payments: (listed separately)
- iii) To note Direct Debit paid 14/05/25 Anglian Water (recreation ground) - £28.81
- iv) To consider donation to Church towards maintenance
- v) To consider subscribing to Parish Online mapping
- vi) To receive the Internal Auditor's report and consider recommendations
- vii) To approve the Annual Governance Statement in the 2024-25 Annual Governance Annual Return (AGAR)
- viii) To approve the Statement of Accounts in the 2024-25 AGAR

12. Consultations

- i) *Public Spaces Protection Order (Dog Fouling) Renewal Consultation (comments by 11th June 2025)*
- ii) *Rackheath Neighbourhood Plan (Revised) - Reg. 16 Consultation by Broadland District Council (closes 5.00pm on Friday 27th June 2025)*
- iii) *Pathmakers/ Broads National Park Survey - Responses Appreciated*

13. To receive correspondence and agree response (if any)

- *General Correspondence*
- *CJIS: ToE for Salhouse PC - Notification of Termination*
- *NCC Green Spaces response re Roadside Nature Reserve*
- *Parishioner email regarding parking on Lower Street*
- *Letter from local charity Age UK Norfolk*
- *Travel Behaviour Survey report for Norfolk*
- *Norfolk Minerals and Waste Local Plan - Notice of Adoption*

14. Any items for the Parish Council meeting on Monday 14th July 2025