

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 12th August 2024 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk - Email: clerk.salhousepc@gmail.com

AGENDA

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To approve the minutes of the Parish Council meeting of 8th July 2024**
- 4. To receive Chair's Report**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To consider Co-Option**
- 7. To receive reports:**
 - i) SAM2 data**
 - ii) Team Salhouse**
 - iii) Tree Steward (inc. TPO notification)**
 - iv) Parish Footpaths**
- 8. Planning:**
 - i) To receive a planning report**
 - ii) To consider comments to the following planning applications:**
 - 2024/1980** – Oakdene, 21 Station Road, Salhouse, Norfolk, NR13 6NX - Part removal of pitched roof and construction of increased ground floor footprint with first floor and pitched roof over
 - 2024/2122** - School Farm, 41 Lower Street, Salhouse, Norfolk, NR13 6RE - Proposed first floor extension and single storey flat roof extension
 - BA/2024/0246/FUL** - Salhouse Broad, Lower Street, Salhouse, Norwich - Installation of 3no. cycle charging boxes
 - 20220663** - Land North Of Green Lane West, Rackheath, NR13 6NZ - Outline application for a mixed use residential led development with up to 3,850 dwellings (C3)
 - iii) To consider comments to planning applications received after the agenda published - if any**

- 9. Playing Field and Recreation:**
- i) To receive a report from working group including RoSPA annual play area inspection
 - ii) To consider and agree the following actions:
 - a. To seek/agree quotes for cleaning play area equipment
 - b. To consider repair or replacement of wooden tower and surrounding surface
 - c. To consider repairs to rear gate of MUGA
 - iii) To consider quote to crown oak trees (5) at recreation ground
 - iv) To update on meeting with football club and agree contract
 - v) To update on Bell Pond works
 - vi) To consider Wok Truck request to serve village
- 10. Highways**
- i) To receive a report from working group
 - ii) To update on bank clearing opposite old post office
 - iii) To discuss Parish Partnership scheme 2025/26 invitation to bid
 - iv) To consider Urban Grass Cutting Scheme
- 11. North Rackheath (GT16) Working group**
- i) To receive report and consider retaining working group
- 12. Neighbourhood Plan**
- i) To receive an update regarding the Neighbourhood Plan review
- 13. Finance and Administration:**
- i) To note monthly bank reconciliation report
 - ii) To approve payments: (listed separately)
 - iii) To consider Clerk attendance at NPTS Autumn Seminar
 - iv) To agree appointment of Internal Auditor for 2024/25
 - v) To consider subscription to Community Action Norfolk
- 14. Policy Review and Monitoring**
- i) To receive a report on policies
 - ii) To review and adopt the Biodiversity Policy
- 15. Consultations:**
- i) District-wide Design Code for South Norfolk and Broadland districts
- 16. To receive correspondence and agree response (if any)**
- *General Correspondence*
 - *Community at Heart Awards 2024 held by BDC – nominations close 29th August 2024*
 - *Brundall residential care home closure*
 - *Invitation to Apply for Free Tree Packs for Your Community*
- 17. Any items for the Parish Council meeting on Monday 14th October 2024**