

**Minutes of the Salhouse Parish Council meeting
held on Monday 11th November 2024 at 7.00pm
in the Jubilee Hall, Lower Street, Salhouse**

Present: Robert Cooper (Chair), David Francomb, Julie Redburn, Gemma Hampton, John Leathers, Andrew Peachment, Gary Browne and Wendy Browne.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 6

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

- 1. To receive and accept any apologies for absence**
Apologies were received and accepted from Cllr. Ball (personal)
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations – None.**
- 3. To approve the minutes of the Parish Council meeting of 14th October 2024**
The minutes were proposed to be approved, with no amendment, by Cllr. W. Browne and seconded by Cllr. D. Francomb - all AGREED and signed by the Chair.
- 4. To receive Chair's Report**
The Chair reported on the well attended Remembrance service held at Salhouse Church. An accident at the top of Thieves Lane, and damaged post which will be reported to Highways.
- 5. Public Participation and to receive District and County Councillor reports**
District Councillor Martin Murrell reported on the display of the 'Tommy's' at the Remembrance service and if plaques could be added in memory of the soldiers; full council agreement regarding part winter fuel payments; temporary housing budget increased and help to buy temporary housing. Rackheath medical centre is on track; planning application submitted for new pharmacy and dentist at the site. Still waiting on GT16 planning. County Councillor Fran Whymark reported on the County Deal being pulled by Central Government, however possibly a combined authority across Norfolk and Suffolk; over 500,000 trees have been planted – aim for 1 million; ½ prices trees available for PC's/communities/homeowners; giving tree in Waterstone's to pledge money for books for disadvantaged children; Park & Ride deal completed for up to 8 years – Postwick will remain open and Sprowston becoming a travel hub; Scams – recently seen dentist scams and many people caught out – “slow down and think” message given.
- 6. To receive reports:**
 - i) SAM2 data** - data circulated. High volume and speeds recorded along Norwich Road. Data passed to police to support further speed checks.
 - ii) Team Salhouse** – report circulated – thanks given to the team of volunteers.
 - iii) Tree Steward** – homes found for 300 of the 900 stock trees from the Salhouse Community Tree Nursery and will continue to advertise the remaining available stock.
 - iv) Parish Footpaths** – works to FP14 chased again.

- 7. Planning:**
- i) To receive a planning report**
Report circulated – no further comments.
 - ii) To consider comments to the following planning applications:**
 - 20221003** - Land Off Green Lane East, Little Plumstead - Reserved Matters Application for Details of Appearance, Layout, Landscaping, Scale and Access of 130 Residential Dwellings following Outline Planning Permission 20200202
PC Comment: comment regarding concerns of traffic entering/exiting the road at mini roundabout.
 - 2024/1726** – 1 Potters Meadow, Salhouse, Norfolk, NR13 6GL - Change of use of land to residential garden and erection of garage (amended application)
PC Comment: Objection to change of use as will no longer be a green corridor.
 - 2024/3183** - 82B Lower Street, Salhouse, Norfolk, NR13 6AD - Change of Use to Holiday Let
PC Comment: No Objection – would like to see building and surrounding area tidied up and maintained.
 - iii) To consider and agree any further comments re GT16 North Rackheath development (20220663)**
Meeting held with Rackheath PC and Taylor Wimpey – great concerns regarding the waste water treatment works.
 - iv) To consider comments to planning applications received after the agenda published –**
None.
- 8. Playing Field and Recreation:**
- i) To receive a report from working group**
Play equipment cleaning to be carried out this week.
MUGA lighting turned to face field without PC permission – this is against the dark skies policy and planning conditions. Clerk to contact FC to request returned to original position within 7 days.
 - ii) To update on Bell Pond works and agree any actions**
Awaiting quote for works – to be chased again.
 - iii) To consider and agree any actions regarding parish information boards**
It was discussed the boards weathering and in need of maintenance. Cllr. G Browne to investigate. Cllrs. to advise on any amendments on the detail of the map itself.
- 9. Highways**
- i) To receive a report from working group**
Awaiting a meeting date with NCC Highways regarding GT16.
 - ii) To discuss and agree Parish Partnership scheme 2025/26 bids**
It was AGREED to submit bids for roundels on Norwich Road and Thieves Lane; and a gateway for Norwich Road.
- 10. Neighbourhood Plan**
- i) To receive an update regarding the Neighbourhood Plan review**
Advice sought from BDC still recommends carrying out a review at this time of the NP.
 - ii) To agree consultant to carry out review of Neighbourhood Plan**
It was proposed by Cllr. W. Browne; seconded by Cllr. Hampton and AGREED by all to appoint Rachel Leggett to carry out this review in the new financial year, and to use CIL monies.

11. Finance and Administration:

i) To note monthly bank reconciliation report

AGREED by all.

ii) To approve payments:

S J Martin	October Salary - NET & Expenses	£1,234.15
HMRC Cumbernauld	October PAYE/NI	£149.84
The Norfolk Pension Fund	October (EE & ER)	£50.22
Paul Green	Maintenance October 24 (1176)	£348.50
Target Trees	Works at recreation ground	£100.00
ETC Sports Surfaces	Autumn Maintenance	£240.00
Norse	Maintenance Recreation Ground	£570.05
Broadland District Council	Dog bin servicing	£1,435.20
Broadland District Council	Litter bin servicing	£391.92
Salhouse 2000	Donation - Christmas lights	£200.00
Community Heartbeat Trust	Donation	£100.00

All payments AGREED

iii) To consider full council training

AGREED – Clerk to book.

iv) To agree meeting dates for 2025

AGREED by all. Clerk to book hall and advertise.

12. To receive correspondence and agree response – all noted.

- *General Correspondence*
- *Annual Street Count Broadland 2024*
- *Broadland and South Norfolk Business Awards 2025 - Nominations are now open*
- *Norfolk Minerals and Waste Local Plan: Publication of proposed Main Modifications and Additional Modifications*

13. Any items for the Parish Council meeting on Monday 9th December 2024

Draft Budget, Bell Pond quote.

Meeting closed: 20:37