

Councillors are summoned, and members of the public and press are invited to attend the  
Salhouse Parish Council Meeting to be held in the  
Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 10<sup>th</sup> March 2025 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk - Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

## **AGENDA**

- 1. Welcome, and Chairs report**
- 2. To receive and accept apologies for absence**
- 3. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 4. To approve the minutes of the Parish Council meeting of 10<sup>th</sup> February 2025**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To receive reports:**
  - i) SAM2 data**
  - ii) Team Salhouse**
  - iii) Tree Steward**
  - iv) Footpath Report**
- 7. Planning:**
  - i) To receive a planning report**
  - ii) To consider comments to the following planning applications:**
    - 2025/0443** – Lindum, 81 Norwich Road, Salhouse, Norfolk, NR13 6QQ - Proposed extension of existing bungalow to provide additional bedroom accommodation
    - 2025/0524** - Dancing Bee Lodge, Honeycombe Road, Salhouse, Norfolk, NR13 6JP - Demolition of existing redundant structures and replacement with new cattery
  - iii) To consider comment to Tree Preservation Order BD0732 – Thirfield, 8 Station Road, Salhouse, Norfolk, NR13 6NX**
  - iv) To consider comments to planning applications received after the agenda published - if any**
- 8. Playing Field and Recreation:**
  - i) To receive a report from working group**
  - ii) To receive update on Bell Pond works**
  - iii) To consider participating in The Big Broadland Litter Pick 2025 (1 March - 31 May 2025)**
  - iv) To consider 80th anniversary of VE Day celebrations, and agree any actions**

- 9. Highways**
- i) To receive a report from working group
  - ii) To receive report regarding PPS gateways in Parish and consider locations
  - iii) To update regarding Cheyney and Topcliffe Avenue parking issues
  - iv) To update on NCC Roadside Nature Reserve Notification (The Loke)
  - v) To consider any actions regarding Parish footways
- 10. Neighbourhood Plan (NP)**
- i) To update regarding NP review
  - ii) To agree to apply to BDC for funding for review of NP
- 11. Finance and Administration:**
- i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To consider subscription for 2025/26 to Norfolk Parish Training & Support
  - iv) To consider applying for VE Day grant funding
  - v) To consider investigating a solicitor to review contracts
  - vi) To agree purchase of visi-vests and litter pickers
  - vii) To approve the following policies:
    - Standing Orders
    - Financial Regulations
    - Financial Risk Assessment
    - Risk Management Policy
    - Annual Review of the Effectiveness of Internal Control
    - Data Protection Regulation Policy (GDPR)
    - Pension Policy
- 12. To receive correspondence and agree response (if any)**
- *General Correspondence*
  - *Consultation on Custom and Self-Build (closes 5pm on Friday 21 March)*
  - *Funding for projects to reduce nutrients entering our watercourses and release housing*
  - *The Big Broadland Litter Pick 2025 (1 March until 31 May 2025)*
  - *BDC Tree planting grants available now*
  - *North Norfolk Local Plan Examination - Notice of Further Public Hearings (04)*
  - *Parishioner correspondences re footpaths*
- 13. Any items for the Parish Council meeting on Monday 7<sup>th</sup> April 2025**