

**Minutes of the Salhouse Parish Council meeting
held on Monday 9th January 2023 at 7.00pm
in the Jubilee Hall, Lower Street, Salhouse**

Present: Robert Cooper (Chair), Colin McCormick, Lynn Yallop, Julie Redburn, David Francomb and Nick Ball.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 6

For the benefit of the public, all votes taken were by a show of hands and/or a verbal response from each individual Councillor.

MINUTES

1. To receive and accept any apologies for absence

Apologies were received and approved from John Leathers (personal).

2. To receive Declarations of Interest in items on the agenda and applications for dispensations
None.

3. To approve the minutes of the Parish Council meeting of 12th December 2022

The minutes of 12th December 2022 were proposed to be approved with no amendment by Cllr. Yallop and seconded by Cllr. Ball - all AGREED by a show of hands and duly signed by the Chair.

4. Chair's Report, to include consideration to any matters arising not on this Agenda

The Chair wished all a Happy New Year. The Parish Council public participation policy was read out to all as a reminder of the meeting procedure – the policy is available on the PC website.

5. Public Participation and to receive District and County Councillor reports

County or District Councillor reports were not received.

A member of the public spoke about the warm spaces which are being held at the Jubilee Hall until end of January. A community support assistant is available to give advice and signpost those needing further support.

Salhouse Church – the community pantry has moved to Rackheath Church on Wednesdays 10am-3pm.

It was also raised the speed of vehicles travelling past when trying to exit the Church car park and asked if any signage could be used to advise.

A parishioner spoke about the lack of gritting in the Parish (along Lower Street) and requested the PC to make representation to the County Council.

6. To receive reports:

i) SAM2 data

Data from Norwich Road circulated. Data to be raised at next Police priority meeting.

One member of the public left the meeting 19.21

ii) Team Salhouse

Report circulated – no further comments.

iii) Tree Steward

No report this month.

- iv) **Police priority setting meeting**
Report circulated - no further comments.

7. Planning:

i) To receive a planning report

Report circulated – 2 applications received after agenda published so will be on next agenda for comment.

ii) To consider a working group for the North Rackheath planning application (20220663)

Cllr Yallop proposed setting up a working group for the North Rackheath planning application, inviting Rackheath PC to be a part of, and to invite other stakeholders to attend. This was seconded by Cllr. Redburn and agreed by ALL.

It was raised as a concern that no comments had been received to date from Greater Anglia or Network Rail – Clerk to query this with BDC.

Terms of Reference for the working group to be approved at the next meeting.

8. Highways and Footpaths:

i) To receive Highways and Footpath report

Report circulated.

Clerk to contact Highways regarding the gritting along the bus route on Lower Street.

ii) To discuss Muck Lane/Station Road communications and agree any response/action

The Chair asked the parishioners who had submitted comments to the PC if they would like these forwarded onto BDC (the planning authority) on their behalf – both parishioners agreed.

iii) To receive update on Parish Partnership schemes/trod paths

Costs were received for the PP schemes to reduce the bell mouth on Station Road/Norwich Road junction (£7750) and for a feasibility study under Station Road railway bridge (£3000) to see what improvements could be done – Clerk to contact Taylor Wimpy to see if they would financially contribute to the feasibility study costs.

The Black Barn farm trod path was discussed and agreed to contact Highways for an update to this condition within planning decision.

9. Finance and Administration:

i) To note monthly bank reconciliation report

AGREED by all.

ii) To approve payments:

S J Martin	December Salary & Expenses	£ 789.13
HMRC Cumbernauld	December PAYE/NI	£ 0.44
The Norfolk Pension Fund	December	£ 224.54
Paul Green	Maintenance December 22 (1101)	£ 187.50
Salhouse 2000	Hall Hire Oct/Dec	£ 48.00
Broadland District Council	Commercial dog bin emptying (inc. VAT £242.96)	£1,457.76
Broadland District Council	Commercial litter bin emptying (inc. VAT £39.52)	£ 237.12

All Payments AGREED.

10. Budget

i) To agree Budget

The Budget for 2023/24 was proposed by Cllr. Francomb; seconded by Cllr. Ball and AGREED by all.

ii) To agree General Reserves policy

It was AGREED by all to retain a general reserve of approximately 6 months.

iii) To agree Precept

It was AGREED by all to set the precept for the 2023/24 financial year at £29,997. This equates to a Band D increase of £1.00 per annum. Tax base for 2023/24 decreased from 605 to 594. Clerk to submit to BDC.

11. To receive correspondence and agree response – all noted.

General Correspondence,

NALC newsletters (inc. Wellbeing)

Parishioner correspondence regarding Station Road

Gritting schedule in Parish

Broadland Bin Collection app

Vodafone plans to retire Rural Open Sure Signal devices in Salhouse

12. Any items for the Parish Council meeting on Monday 13th February 2023

Flooding working group to arrange to meet and report back at February meeting.

Meeting closed 20.15.